Bachelor of Social Work

Syllabus

AFFILIATED COLLEGES

Program Code: 21M

2020 – 2021 onwards

BHARATHIAR UNIVERSITY

(A State University, Accredited with "A" Grade by NAAC,
Ranked 13th among Indian Universities by MHRD-NIRF,
World Ranking : Times - 801-1000, Shanghai - 901-1000, URAP - 982)

Coimbatore - 641 046, Tamil Nadu, India

Programme Educational Objectives PEOs

The **B.S.W** program describe accomplishments that graduates are expected to attain within five to seven years after graduation	
PEO1	Students can get an Employment as a social worker in Government and in private sectors
PEO2	After the completion of the course student may start an NGO or work as an entrepreneur
PEO3	Students can became a social worker in Schools and in hospitals
PEO4	To introduce the students for advanceacademic skillsneeded in the field of social work.
PEO5	To helpstudents todevelop the skills forconducting many community programmes.
PEO6	To equip the students with innovative skills to became asuccessful professional person in their organisation.
PEO7	To enable the students to understand and analyses social problems and also plan prevention programme
PEO8	Students can able to write a project proposal
PEO9	It will personally give them confidence to face challenges in the life and in the profession
PEO10	Students may comprehend their knowledge in social work which will promote them for higher education in social work

Program Specific Outcomes (PSOs)

After the successful completion of -B.S.W program, the students are expected to	
PSO1	It will give them knowledge on concept of social work
PSO2	They can able to understand the methods of social work
PSO3	It will comprehend their knowledge on roles and skills of a social worker
PSO4	It will increase their awareness on legislation which is related to social work
PSO5	Students equip themselves in NGO management
PSO6	Students will be helped to expand their experience in various fields of social work
PSO7	It will give them an awareness on different kinds of organisation in society which working for marginalized groups
PSO8	Students will able to organise a community programme
PSO9	Students can analyse a problem and bring an intervention with help of their research knowledge in social work
PSO10	This will provide them confidence to march forward in the profession for higher studies or further investigation

Program Outcomes (POs)

Program Outcomes (POs)	
On successful completion of the B.S.W program	
PO1	Students can became a successful social worker
PO2	Students will get an employment in an NGO
PO3	Students writing skill and communication skill will improve
PO4	Students can improve their professional competency
PO5	It will prepare them to face civil service examination
PO6	It will facilitate their managerial skill
PO7	They can became a project coordinator
PO8	Students develop their research skill
PO9	Students will improve their fund raising skill
PO10	Students will gain insight on many social problems so that they may not be affected and also involve in eradication process

BHARATHIAR UNIVERSITY: COIMBATORE 641 046

BSW Curriculum (University Department)

(For the students admitted during the academic year 2020 – 21 onwards)

Course Code	Title of the Course	Credits	Hours		Maximum Marks		
			Theory	Practical	CIA	ESE	Total
FIRST SEMESTER							
11T	Language-I	4	3	-	25	75	100
12E	English-I	4	3	-	25	75	100
13A	Core I – Introduction to Social Work	4	3	-	25	75	100
13B	Core II – Man and Society	4	3	-	25	75	100
1AB	Allied Paper I Indian Social Problems (Rural and Urban)	4	3	-	25	75	100
1FA	Environmental Studies #	2	3	-	-	50	50
	Total	22	18		125	425	550
SECOND SEMESTER							
21T	Language –II	4	3	-	25	75	100
22E	English-II	4	3	-	25	75	100
23A	Core-III Method of Social Work	4	3	-	25	75	100
23B	Core-IV Human Growth Development	4	3	-	25	75	100
23P	Core- V Documentation and Reporting (Practical)	2	-	3	20	30	50
2AB	Allied Paper-II Women And development	4	3	-	25	75	100
2FB	Value Education Human Rights	2	3	-	-	50	50
27A	SWATCHH BHARAT	2		-			50
	Total	26	18	3	145	455	650
THIRD SEMESTER							
31T	Language-III	4	3	-	25	75	100
32E	English –III	4	3	-	25	75	100
33A	Core –VI Human Rights Social Justice and Social Work	4	3	-	25	75	100
33B	Core- VII Counseling and Guidance	4	3	-	25	75	100
3AC	Allied : III Computer Office Automation	4	3	-	25	75	100
3ZA	Skilled Based Subject I Social Work With Persons With Disability	3	3	-	20	55	75
3FD	Tamil @ # Advance Tamil# (or)Non Elective-I Yoga for Human excellence #3Women's Rights# Constitution Of India #	2	3	-		50	50
	Total	25	21	-	145	480	625
FOURTH SEMESTER							
41T	Language	4	3	-	25	75	100

42E	English – IV	4	3	-	25	75	100
43A	Core VIII Social Work Research and Statistics	4	3	-	25	75	100
46A	Core IX Field Work(Observation Visits and Rural Camp) –Practical	4	-	3	40	60	100
4AD	Allied IV Entrepreneurial Development	4	3	-	25	75	100
4ZB	Skilled Based Subject: 2 Fundamentals Of Accounting	3	3	-	20	55	75
4FE	Tamil @ / Advance Tamil # (or) Non major Elective :II General Awareness #	2	3	-		50	50
	Total	25	18	3	160	465	625
FIFTH SEMESTER							
53A	Core X Social Welfare Administration	4	3	-	25	75	100
53B	Core XI Disaster Management	4	3	-	25	75	100
53P	Core XII Field Placement -Practical	4	-	3	40	60	100
5EA	Elective I - Community Development (or)	4	3	-	25	75	100
5EB	Elective I - Urban Community						
	Development (or)						
52C	Skilled Based Subject 3: Welfare of Weaker Sections	3	3	-	20	55	75
	Total	19	12	3	135	340	475
SIXTH SEMESTER							
63A	Core XIII – Social Legislation	4	3	-	25	75	100
63B	Core XIV - Clinical Social Work	4	3	-	25	75	100
66A	Core: XV - Field Work / Block Placement - Practical	4	-	3	40	60	100
6EA	Elective-II - Human Resource Management (or)	4	3	-	25	75	100
6EB	Elective-II -Labour Welfare (or)						
6EC	Elective-II -Industrial Relations						
6ED	Elective-III - Social Work with Family and Children (or)	4	3	-	25	75	100
6EE	Elective - III - Counselling Theory and Practice (or)						
6EF	Elective-III - Youth Welfare						
6ZD	Skill Based Subject-4: NGO Management	3	3	-	20	55	75
67A	Extension Activities @	2		-		50	50
	Total	25	15	3	160	465	625
	Grand Total	142	102	12	870	2630	3550

First
Semester

Course Code	13A	INTRODUCTION TO SOCIALWORK	L	T	P	C
Core I			3	-	-	4
Pre-requisite		To recognize value in Social Work and its methods	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. To know the basic concepts in Social Work
2. To understand the professional ethics and values in Social Work
3. Gathering curriculum knowledge about scopes in Social Work

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	To build enable the students to built basic knowledge in social work	K6
2	Students recognize the religious value	K2
3	Students can realize the ethic and values of social work	K2
4	To know the historical growth in social work	K1
5	Students able to understand and learn the systematic and planned way of helping the people	K4

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	BASICS IN SOCIAL WORK	15 hours

Basic concepts – social work: meaning, definitions, objectives and functions – Social welfare: meaning, scope and objectives - social service: meaning, difference between social service and social work - concept of social reform- social action – social security.

Unit:2	RELIGIOUS THOUGHTSAND SOCIAL WORK	15 hours

Religious thoughts of India – Hinduism- Christianity, Supreme Values of man, Modern Indian social thinkers: Swami Vivekananda, Gandhiji, Ambedkar and E.V.R

Unit:3	BASIC VALUE OF SOCIAL WORK	15 hours

Basic values of human life, Philosophy of social work, professional ethics, skills, roles and functions of social worker

Unit:4	HISTORCIAL DEVELOPMENT	14 hours

Historical development - Social work in the West and in India. Voluntary Social work and role of Non-Governmental social welfare Agencies.

Unit:5	METHODS AND FIELD OS SOCIAL WORK	14 hours

Methods and Fields of social work - Casework, Group work, Community Organization, Social Action, Social Work Research and Social Welfare Administration .
Fields of social work: Labour welfare, Medical and Psychiatric social work, community development, correctional social work, Youth welfare and school social work.

Unit:6	Contemporary Issues	2 hours

Expert lectures, online seminars – webinars

	Total Lecture hours	75 hours

Text Book(s)	
1	Gangrade, K. D, (1976, *Dimensions of Social Work*, New Delhi, Marwah Publications
2	Paul Choudry (1964), Introduction To Social Work, Atma Ram And Sons
3	ShaikhAzharIgbal, (2005), Principles and practices of social work, Sublime publications, Jaipur,India
Reference Books	
1	Gangrade, K. D, (1976) ,*Dimensions of Social Work*, New Delhi, Marwah Publications
2	MishraP.D. (1994), *Social Philosophyand Method*, New Delhi, Inter India Publications.
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	FERRIS – Introduction to social work. Press book .com
2	UH CLASS OET - You tube
3	IGNOUSO – Social Work
Course Designed By: Dr. T. Priyadharisini, Mrs. Ruth	

Mapping with Programme Outcomes										
COs	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	L	L	S	S	S	M	S	M	S
CO2	M	L	M	S	M	M	M	S	M	S
CO3	S	M	M	S	M	S	S	S	M	M
CO4	M	M	L	L	M	M	M	M	M	M
CO5	M	M	M	S	S	S	M	S	M	S

*S-Strong; M-Medium; L-Low

Course code	13B	MAN AND SOCIETY	L	T	P	C
Core II			3	-	-	4
Pre-requisite		To Introduce the basic social process of Society, Social Instruction and Pattern of Social Behaviour	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. To understand concept and theories and Method of the behavioural.
2. To train and interpret objectively the role of social processes and interaction.
3. Demonstrate and understanding the human personality and socialization.

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	To understand the Democratic characteristics of the Indian Society	K2
2	To Introduce the basis process of Social Institution in the society	K6
3	To train students to understand and to interpret objectively the role of social process and social institution and interaction in their life.	K3
4	To enable students to cope effectively with the socio-cultural and interpersonal process of the constantly change the complex society.	K3
5	To investigate the welfare programmes, and to analyse the types and theories of social changes.	K5

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	BASIC INTRODUCTION ON MAN AND SOCIETY	15 hours

Concept of Society. Individual and Society. Basic Elements- Group, Community, Institution and Association- - Complexity of Indian Society - DemographicCharacteristicsof Indian Society. Demographic variables and Malthusian Theory

Unit:2	CONCEPT OF SOCIALIZATION AND CULTURE	15 hours

Socialization: concept, Importance and Functions. Agencies of Socialization. Culture : concept, Characteristics – Influence on Individuals, Cultural Conflict, Impact of Cultural Chang – Cultural lag

Unit:3	MARRIAGE SYSTEM IN INDIA	15 hours

Indian family system: Marriage - forms, functions, changes in mate choice and ceremonies. Family - forms, Characteristics, functions and contemporary changes. Conflict, break down, adjustments.

Unit:4	CASTE SYSTEM IN INDIA	14 hours

Caste system: Characteristics, Traditional Varna system, theories. Modern Trends of Caste System in India. Social Stratification – Definition and Characteristics. Caste and Class. Social Control – meaning, Characteristics, Agencies of social control- social sanctions.

Unit:5	TO KNOW THE CONCEPT OF WELFARE STATE	14 hours

Welfare state: Concept, need, characteristics- India as a welfare state- Social Change: Definition, concept, types and theories of social change in India. Gender roles and inequalities.

Unit:6	Contemporary Issues	2 hours
Expert lectures, online seminars – webinars		
	Total Lecture hours	**75 hours**

Text Book(s)	
1	Elliot And Merril, (1980), - Society And Culture, Prentice HallInc
2	Ghurye, G.S. (1961), Caste - Class And Occupation, Bombay, Popular
3	Mac1verAndPage , (2007), Society, An Introductory Analysis, London,Macmillan
Reference Books	
1	Prabhu, Radharinath, (1938), Hindu Social Organization,Bombay, PopularPrakashan
2	Natarajan ,S, (1959), Century Of Social Reforms,Bombay, AsiaPublishing
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	Journals.sagepub.com
2	Egyankosh.ac.in
3	Anchal jhoti –The family sysem
Course Designed By: Dr. T. Priyadharisini, Mrs Ruth	

Mapping with Programme Outcomes										
COs	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	M	L	M	M	S	S	S	M	S
CO3	M	M	M	L	M	S	M	M	M	S
CO2	S	M	M	M	S	S	S	S	M	M
CO4	S	S	M	M	S	S	S	S	M	M
CO5	S	S	S	S	S	M	M	S	S	S

*S-Strong; M-Medium; L-Low

Course code	12A	INDIAN SOCIAL PROBLEMS (Rural &Urban)	L	T	P	C
Allied			3	-	-	4
Pre-requisite		To sensitize to emerging social issues and problem of contemporary India	Syllabus Version	2020-2021		

Course Objectives:

The main objectives of this course are to:

1. Brief review of the theoretical perspective involve in viewing social problem.
2. Social change and Social control have been a central concern of the Society.
3. Describing the Problems involved in the society

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	To remember the ethical problem based in India	K1
2	To acquire the understanding of problems challenging in Rural area	K2
3	To acquire the understanding of problems challenging in Urban area	K2
4	To aware students in the social problems arise in the society through the media and education	K6
5	Make the students to analyse the differently challenged people problem and to promoted programmes for the rehabilitation.	K4

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	SOCIAL PROBLEM	15 hours

Social Problem-Concept-Meaning-Characteristics-General Causes-Effects- Remedial measures- Social organization-Social disorganization -Family disorganization- Individual disorganization-Deviant Behavior-meaning- types.

Unit:2	RURAL SOCIAL PROBLEM	15 hours

Rural social problems-Concept-Meaning-Illiteracy-Poverty- Unemployment-Untouchability-Exploitation and Bonded Labour-Caste dominance and Communal riots

Unit:3	URBAN SOCIAL PROBLEM	15 hours

Urban social problems-Concept –Meaning- Problems of Socialization and Isolation-Juvenile delinquency- Child Labour-Prostitution-Alcoholism- Drug addiction –STD and AIDS-Problems of Housing and Slums

Unit:4	GENERAL SOCIAL PROBLEM	14 hours

General Social Problems-Vagrancy-Beggary-Corruption-Issues related to consumer Protection-Environmental Pollution-Dowry and Divorce-Suicide- Crime Terrorism

Unit:5	PROBLEMS OF VULNERABLE GROUPS	14 hours

Problems of Vulnerable Groups-Physically handicapped-Mentally handicapped-Problems of the destitute and Elderly-Role of Social Worker- Voluntary Organizations

Unit:6	Contemporary Issues	2 hours

Expert lectures, online seminars – webinars

	Total Lecture hours	75 hours

Text Book(s)	
1	Bhattachary - Social Problems in India, Issues and Perspectives, New Delhi: Agency
2	Anjaria - Indian Rural Problems Bombay: Vira & Compan1990
3	Ram Ahuja - Social Problems in India Jaipur: Rowat 1993
Reference Books	
1	Chandra S - Sociology of Deviation in India New Delhi: Allied(1983)
2	Mamoria C - Social Problems (Indian) Vol I & Vol II Bombay: Allied Publishers1989
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	DCN-on democracy culture and the nation.
2	Indoverse –India biggest issues and social problems
3	VIDHIK – Social Problem In India
Course Designed By: Dr.T.Priyadharisini, Mrs. Ruth	

Mapping with Programme Outcomes										
Cos	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	M	L	L	M	M	M	S	S	M
CO2	M	M	M	M	M	M	S	S	S	M
CO3	M	M	M	M	M	M	S	S	S	M
CO4	M	L	L	M	S	S	S	S	M	M
CO5	M	M	M	S	S	S	S	S	M	M

*S-Strong; M-Medium; L-Low

Course code	1FA	ENVIRONMENTAL STUDIES	L	T	P	C
Supportive			3	-	-	2
Pre-requisite		Understanding environment and its related concepts	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. Students will gain knowledge on environmental sciences
2. Students will understand Bio-Geographical
3. It will provide them knowledge on environmental pollution

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Students have an idea on Multidisciplinary nature of environmental studies	K2
2	They will understand eco system	K3
3	Students will know about environmental ethics	K1
4	Students can create an awareness programme on environmental pollution	K6
5	Students can organise a program for environmental conservation	K6

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	**MULTIDISCIPLINARY NATURE OF ENVIRONMENTAL STUDIES**	**15 hours**

Definition, scope and importance Need for public awareness. Natural resources its types and its significance

Unit:2	**ECOSYSTEM**	**15 hours**

Concept, Structure, function, producers consumers, decomposers and energy flow in the eco system Food chain and its types characteristics, structure and its functions

Unit:3	**BIODIVERSITY AND ITS CONSERVATIONS**	**15hours**

Introduction,, Definition, Bio geographical classification of India Hot spots of biodiversity and Conservation of biodiversity

Unit:4	**ENVIRONMENTAL POLLUTION**	**14hours**

Definition, Causes, Effects and Control measures

Unit:5	**SOCIAL ISSUES AND THE ENVIRONMENT**	**14hours**

Sustainable Development, Environmental Ethics, Climate change Consumerism and Waste Products

Unit:6	**Contemporary Issues**	**2 hours**

Expert lectures, online seminars – webinars

	Total Lecture hours	**75 hours**

Text Book(s)

1	Erach Bharucha (2013) Text book of Environmental Studies For Undergraduation
2	R. Rajagopalan (2011) Environmental Sciences: Crisis to Cure, Oxford University Press.

Reference Books

1	Mahua Basu and Xavier Savarimuthu (2015) Fundamentals Of Environmental Studies

2	Noam Chomsky and Robert Pollin (2020) Climate Crisis and Global Green The new Deal : The Political Economy of Saving the Planet
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	https://blog.agrivi.com/post/environmental-pollution
2	https://www.allresearchjournal.com/archives/2016/vol2issue3/PartH/2-3-10.pdf
Course Designed By: Dr. T.Priyadharisini	

Mapping with Programme Outcomes										
COs	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	M	M	M	M	M	M	M	M	M
CO2	M	M	M	L	M	L	M	M	M	M
CO3	M	L	L	S	M	S	M	M	L	M
CO4	M	S	S	S	S	M	M	M	M	M
CO5	S	S	S	M	M	M	S	M	S	S

*S-Strong; M-Medium; L-Low

Second Semester

Course code	23A	METHODS OF SOCIAL WORK	L	T	P	C
Core III			3	-	-	4
Pre-requisite		Understanding the basics of social work and its objectives	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. To introduce all the methods in social work
2. To enable the students to have knowledge on techniques in all the methods of social work
3. To develop the skills needed in all the methods of social work

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	The students learn to appeal to solve the psycho-social problem of a individual	K3
2	To construct students through the interplay of personalities	K6
3	It make students to investigate mobilizing resource and need of a community	K4
4	The Understand the organisation and administrate structure	K2
5	To prevent and evaluate the solution to the mass problem in society	K5

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	SOCIAL CASE WORK	15 hours

Definition, objectives, scope, principles and process (study, Diagnosis and intervention) - roles of a case worker.

Unit:2	SOCIAL GROUP WORK	15 hours

Definition, objectives and scope, types of groups and group processes –Group work process - roles of a group worker.

Unit:3	COMMUNITY ORGANIZATION	15 hours

Definition, objectives and scope, principles and processes - roles of a community organizer.

Unit:4	INDIRECT METHOD OF SOCIAL WORK	14 hours

Social Welfare administration Basic administrative practices –social legislation - Importance for social work practice.

Unit:5	SOCIAL ACTION	14 hours

Social action and its importance for social work practice. social work Research – meaning, aims, Objectives and scope.

Unit:6	Contemporary Issues	2 hours

Expert lectures, online seminars – webinars

	Total Lecture hours	75 hours

Text Book(s)

1	M S Gore (1969)- social work Education Asia publishing House .
2	Gisala konpka (1963) - Social group work – A helping process New Jercy : Prentice Hall
3	Fred Milson (1973)- An Introduction to Group Work Skill, Routledge & Kegan Paul, Boston

Reference Books	
1	Gangrade K D (1971) Community organization in India ,, Popular Prakasahn, Bombay
2	Govt. of India, Social (1963) Its role in social welfare New Dehli : Publications Legislation Division Goal Sl & Jain social
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	jsswnet.com-Journals
2	EDU Sushil-Method of Social Work (utude)
Course Designed By: Dr.T.Priyadharisini, Mrs Ruth	

Mapping with Programme Outcomes										
COs	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	M	S	S	S	S	S	M	M	M
CO2	M	L	L	M	M	M	S	M	M	M
CO3	M	L	M	L	S	S	S	M	M	S
CO4	M	L	L	M	M	M	L	M	L	S
CO5	M	M	M	L	S	S	S	S	M	M

*S-Strong; M-Medium; L-Low

Course code	23B	HUMAN GROWTH AND DEVELOPMENT	L	T	P	C
Core IV			3	-	-	4
Pre-requisite		To know the Life Span Development of human	Syllabus Version	2020-2021		

Course Objectives:

The main objectives of this course are to:

1. To understand growth development of the human-Birth to Death
2. Gain knowledge about the behaviour pattern in each stages.
3. To Emirates the hazards in each stages

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Students gets acquired knowledge about the heredity and development	K2
2	For student evaluate of identify during adolescence	K4
3	Students can understand change in growth, strength and overall health during early adulthood	K2
4	Understand how to resolve related to the body response to challenging life event during middle age stage	K4
5	To enhance the life harzard of Old age	K5

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6**– Create

Unit:1	STAGES AND DEVELOPMENT OF HUMAN	15 hours

Meaning of Growth and Development, Developmental tasks, Developmental Stages: Conception, pregnancy and Delivery. Infancy : Major adjustments of Infancy Babyhood : Emotional behavior in baby hood- Hazards of Baby hood Early childhood : Emotional and social behavior Late childhood : Emotional and social behavior

Unit:2	PUBERTY	15 hours

Causes and age of puberty- body changes at puberty- effects of puberty changes: Developmentaltasks of Adolescence

Unit:3	EARLY AND LATE ADULTHOOD	15 hours

Developmental task of early adult hood-Vocational, marital, social adjustments- late adulthood – adjustments to parenthood

Unit:4	MIDDLE AGE	14 hours

Developmental tasks of middle age- social adjustment- adjustment to physical changes vocationaland marital hazards of middle age

Unit:5	OLD AGE	14 hours

Characteristics of old age – developmental tasks of old age, adjustments to retirement- adjustment toloss of spouse – Life hazards of old age

Unit:6	Contemporary Issues	2 hours

Expert lectures, online seminars – webinars

	Total Lecture hours	75 hours

Text Book(s)

1	Hurlock E B (1975) Developmental Psychology, Tata McGraw-Hill.
2	Linda L Davidoff (1976), Introduction To Psychology, McGraw-Hill
Reference Books	
1	Kuppuswamy B (1990), Child Behaviour And Development, Konark Publishers,
2	Bhatia H R (1972) Abnormal Psychology - Bombay- Oxford IBH Publications.
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	https://www.verywellmind.com/psychosocial-stages-2795743
2	https://www.britannica.com/science/middle-age
3	https://www.who.int/healthinfo/survey/ageingdefnolder/en/
Course Designed By: Dr.T.Priyadharisini, Mrs Ruth	

Mapping with Programme Outcomes										
COs	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	L	L	M	M	M	M	S	M	M
CO2	M	L	L	M	M	M	M	S	M	S
CO3	L	L	L	M	M	M	S	S	M	S
CO4	M	M	L	L	M	M	M	M	M	S
CO5	M	L	M	L	M	M	M	M	M	S

*S-Strong; M-Medium; L-Low

Course code	23P	DOCUMENTATION AND REPORTING: PRACTICAL	L	T	P	C
Core V			-	-	3	2
Pre-requisite		Having knowledge on writing assignments and experience on doing scrap book	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. Helping students to develop interest on research
2. Enabling students to have wide knowledge on one particular topic
3. It will improve their writing skills

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Students increase their knowledge on the topic they are doing documentation work	K2
2	Students can update their information by referring various resource	K2
3	It is an eye opener for doing research work	K4
4	They will improve their reading and writing skill	K3
5	Students can thrive themselves in higher studies	K6

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6**– Create

Through this documentation and practical work students will be given one topic in which they need to collect basic information to understand its concept. In order to get the statistical information they have go through some reviews related. They refer various books, journals, previous dissertation, news bulletin, E-sources for collecting information. For their convenience they can do the documentation in chapterization form. Faculties will guide the student in their successful completion of documentation work. Finally they will submit their documentation report for evaluation.

Text Book(s)

1	Norman Walsh and Richard L. Hamilton **(**2010) The Definitive Guide: The Official Documentation for DocBook, O'Reilly Media
2	Sheri Poe Bernard (2018), Risk Adjustment Documentation & Coding Kindle Edition, American Medical Association.

Reference Books

1	Lippincott Williams & Wilkins (2008), Complete Guide For Documentation, Lippincott Williams & Wilkins
2	Jerry C Whitaker and Robert K. Mancini (2012) Technical documentation and process Routledge; 1st edition

Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]

1	https://searchsoftwarequality.techtarget.com/definition/documentation
2	https://guides.lib.berkeley.edu/how-to-write-good-documentation
3	https://plan.io/blog/technical-documentation/

Course Designed By: Dr. T.Priyadharisini

Mapping with Programme Outcomes										
COs	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	M	M	M	L	L	S	S	S	M
CO2	M	M	S	M	M	M	S	S	M	S
CO3	M	M	S	M	M	M	S	S	M	S
CO4	L	M	M	M	L	M	M	S	M	S
CO5	S	S	S	S	S	S	S	S	S	S

*S-Strong; M-Medium; L-Low

Course code	2AB	WOMEN AND DEVELOPMENT	L	T	P	C
Allied			3	-	-	4
Pre-requisite		Basic knowledge on women and their roles	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. To enable them to understand women and their different roles
2. Help them to acquire information on problem of women
3. To facilitate their skills to work for the women empowerment

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Understand women and their roles, status in family and in society	K2
2	They can able to analyse the problems of women	K4
3	Students will know about various acts related to women	K3
4	It will comprehend the information about working women	K2
5	They will equip themselves to organise many welfare programmes for women empowerment	K6

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	WOMEN AND THEIR ROLES	15 hours

Women and development – their roles in family – community and society – status of women – Values with reference to Indian women.

Unit:2	WOMEN AND FAMILY	15 hours

Women and family – Family structures – Women's roles in decision making in the family.

Unit:3	PROBLEMS OF WOMEN	15 hours

Problems of women – child marriage, dowry , female infanticide, and foeticide educational backwardness, deserted and divorced women , prostitution – trafficking – rape – women andmedia- Empowerment of women

Unit:4	WORKING WOMEN	14 hours

Working women – women employment – working women and their problems – women in Industry – women in agriculture – women and self employment.

Unit:5	WOMEN AND HEALTH	14 hours

Women and Health – health services – Food and Nutrition - Education – Family welfare - Women and laws.
1. Medical Termination of pregnancy Act, 1971.
2. Equal remunaration Act,1976.
Central and State Government Welfare programmes for women

Unit:6	Contemporary Issues	2 hours
	Expert lectures, online seminars – webinars	
	Total Lecture hours	**75 hours**

Text Book(s)

1.	Mazumdar, V (ed) : (1979)women in changing society Symbols of Power: Studies on the

	Political Status of Women in India, Allied Publishers Private Limited, Bombay.
2	Desai , N and Krishnaraj, M 1987 : women and society in India.Delhi : Ajanta publishersF
Reference Books	
1	Augutine , (Ed) , (2017), Indian family in transition NewDelhi : Vickas publishing house
2	Desai , N and Krishnaraj, M 1987 : women and society in India. Delhi : Ajanta publishers
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	WOMEN DEVELOPMENT –css mentor
2	Role of women in society- Muhammad Rehman
3	Family structure –maysa phoenix
Course Designed By: Dr,T.Priyadharisini Mrs Ruth	

Mapping with Programme Outcomes

Cos	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	L	M	L	M	M	M	S	S	M	M
CO2	S	M	M	S	S	S	S	S	M	M
CO3	L	L	M	M	M	L	M	M	M	M
CO4	L	M	L	M	M	M	S	S	S	S
CO5	M	S	S	S	S	S	S	S	S	S

*S-Strong; M-Medium; L-Low

Course code	2FB	HUMAN RIGHT'S	L	T	P	C
Value Education			3	-	-	2
Pre-requisite		Basic knowledge about Human values, Personality Development, National Values, and Human Rights.	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. To make them to understand that their character is very important in the life time
2. To make them to understand that they are responsible citizen for the country.
3. Enhancing the students for the development of the country.

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Learn about the human values, National Values,	K1
2	Understand their personality and they can practice good values in their life.	K2
3	Maintain a good health by following the exercise and practicing in the daily routine.	K3
4	Get an awareness about the legislature safeguarding the citizens.	K4
5	To guide the needy people in the country and protect them from the harmful society.	K5

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6**– Create

Unit:1	VALUE EDUCATION TOWARDS PERSONAL DEVELOPMENT.	15 hours

Concept of Human Values, Value Education Towards Personal Development Aim of education and value education; Evolution of value oriented education; Concept of Human values; types of values; Components of value education.Personal Development:Self-analysis and introspection; sensitization towards gender equality, physically challenged, Intellectually challenged. Respect to – age, experience, maturity, family members, neighbours,Co-workers.Character Formation Towards Positive Personality:Truthfulness, Constructivity, Sacrifice, Sincerity, Self-Control, Altruism, Tolerance, Scientific Vision.

Unit:2	VALUE EDUCATION TOWARDS NATIONAL AND GLOBAL DEVELOPMENT.	15 hours

Value Education Towards National and Global Development National and International Values: Constitutional or national values – Democracy, socialism, secularism, equality, justice, liberty, Freedom and fraternity. Social Values – Pity and probity, self-control, universal brotherhood. Professional Values – Knowledge thirst, sincerity in profession, regularity, punctuality and faith. Religious Values – Tolerance, wisdom, character. Aesthetic values – Love and appreciation of literature and fine arts and respect for the same. National Integration and international understanding.

Unit:3	IMPACT OF GLOBAL DEVELOPMENT ON ETHICS AND VALUES.	15 hours
Impact of Global Development on Ethics and Values Conflict of cross-cultural influences, mass media, cross-border education, materialistic values Professional challenges and compromise. Modern Challenges of Adolescent Emotions and behaviour; Sex and spirituality: Comparison and Competition; positive and negative thoughts. Adolescent : Emotions, arrogance, anger, sexual instability, selfishness, defiance		
Unit:4	**THERAPEUTIC MEASURES**	**14 hours**
: Therapeutic Measures Control of the mind through a. Simplified physical exercise meditation – Objectives, types, effect on body, mind and soul yoga – Objectives, Types, Asanas d. Activities: (i)Moralisation of Desires (ii)Neutralisation of Anger (iii)Eradication of Worries (iv)Benefits of Blessings		
Unit:5	**HUMAN RIGHTS**	**14 hours**
1. Concept of Human Rights – Indian and International Perspectives a. Evolution of Human Rights b. Definitions under Indian and International documents 2. Broad classification of Human Rights and Relevant Constitutional Provisions. a. Right to Life, Liberty and Dignity b. Right to Equality c. Right against Exploitation d. Cultural and Educational Rights e. Economic Rights f. Political Rights g. Social Rights 3. Human Rights of Women and Children a. Social Practice and Constitutional Safeguards (i) Female Foeticide and Infanticide (ii) Physical assault and harassment (iii) Domestic violence (iv) Conditions of Working Women 4. Institutions for Implementation a. Human Rights Commission b. Judiciary 5. Violations and Redressel a. Violation by State b. Violation by Individuals c. Nuclear Weapons and terrorism d. Safeguards.		
Unit:6	**Contemporary Issues**	**2 hours**
Expert lectures, online seminars – webinars		
	Total Lecture hours	**-- hours**

Text Book(s)	
1	James W.Nickel Making Sense Of Human Rights, Wiley, 2007
2	Universal Declaration Of Human Rights Kindle Edition, Aegitas, 2015
Reference Books	
1	Brain Tierney The Ideas Of Natural Rights
2	James Griffin On Human Rights
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	

1	https://www.un.org/en/sections/issues-depth/human-rights/
2	https://www.un.org/en/universal-declaration-human-rights/
Course Designed By: Dr. T.Priyadharisini, Mr.Francis Xavier	

Mapping with Programme Outcomes										
COs	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	M	M	M	M	S	M	M	S	M
CO2	M	L	M	M	L	S	L	M	S	M
CO3	M	M	M	M	L	M	S	M	M	S
CO4	M	M	S	L	M	M	S	M	L	S
CO5	M	S	S	S	S	M	S	S	M	M

*S-Strong; M-Medium; L-Low

Third Semester

Course code	33A	HUMAN RIGHTS SOCIAL JUSTICE AND SOCIAL WORK	L	T	P	C
Core VI			3	-	-	4
Pre-requisite		Understanding concept of right's and fundamentals rights of constitution	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. Social work students should know the concept of human rights
2. Student must equip them on the knowledge of human rights for vulnerable groups
3. It help them in understanding the role of social work in human rights

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Increase their knowledge on human rights	K2
2	They can play the role of advocacy for the victims in the society	K5
3	They will involve themselves in women empowerment activities	K3
4	It will equip their skills to work for social justice	K3
5	They can start an NGO through which constantly they work for the rights of many vulnerable groups	K6

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	HUMAN RIGHTS	15 hours

Human rights –Meaning, concept - classification of rights- Moral rights – Legal rights- Civil rights- political rights- Human rights and Issues of social justice..

Unit:2	UN DECLARATION OF HUMAN RIGHTS	15 hours

. Human rights concern- The UN Declaration of Human rights- Fundamental rights and Duties under the Indian Constitution- Directive principles of State Policy (DPSP). Human rights concern- The UN Declaration of Human rights- Fundamental rights

Unit:3	HUMAN RIGHTS FOR VULENERABLE GROUPS	15 hours

Human rights of Emerging Sectors- Children's rights- Refugees-Indigenous people- Contemporary issues in Human rights – Female infanticide, child labour, bonded labour. Dalit and Human rights.

Unit:4	WOMEN'S RIGHTS	14 hours

Women rights – Problems of women- child marriage, rape, torture, dowry, wage disparities in agricultural and Industrial sectors, gender bias- Empowerment of women. Role of Government and Nongovernmental organization in solving women problems.

Unit:5	ROLE OF SOCIAL WORKER IN HUMAN RIGHTS	14 hours

Role of social work(Voluntary organization) in relation to Human rights. National Human rights commission, State human rights commission, Human rights court-Public Interest Litigation(PIL), Legal Aid, lok adalats, role of advocacy, role of social action..

Unit:6	Contemporary Issues	2 hours
	Expert lectures, online seminars – webinars	

	Total Lecture hours	**75 hours**
Text Book(s)		
1	Biswal Tafan 2003 Social work and Human rights: New Delhi: Rawat	
2	Hobhouse L.T 1922 Elements of social justice, London: Allen and Unwin	
3	Jagannadhan .V. 1978 Administration and social Change, New Delhi. Uppal.	
Reference Books		
1	Malhotra . M. (ed) 1992) Anthropology of development, Mittal publications, New Delhi,	
2	Richard B Brandt (Ed) 1962 Social justice, Prentice - hall, Inc, N J 1962	
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]		
1	https://www.un.org/en/sections/issues-depth/human-rights/	
2	https://www.dol.gov/agencies/ilab/our-work/workers-rights	
3	http://www.womenlawsindia.com/legal-awareness/women-rights-in-india/	
Course Designed By: Dr. T.Priyadharisini		

Mapping with Programme Outcomes										
Cos	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	M	M	S	S	S	M	M	M	S
CO2	S	S	M	S	S	S	M	M	M	S
CO3	M	L	L	M	M	M	M	S	M	S
CO4	M	M	M	M	S	S	S	M	M	M
CO5	S	S	S	S	S	S	S	M	M	S

*S-Strong; M-Medium; L-Low

Course code	33B	COUNSELLING AND GUIDANCE	L	T	P	C
Core VII			3	-	-	4
Pre-requisite		Essential knowledge on Human Growth and Development Basic knowledge on the Indian Sociology	Syllabus Version		2020-2021	

Course Objectives:

1. To impart basic understanding on the Counseling and its scope
2. To clarify the doubts between various related terms such as, guidance, direction, advice, assistance and psychotherapy.
3. To give an out sketch on the common techniques at use in Counselling
4. To help the students know the functions and skills of Counsellor essential to serve with different groups

Expected Course Outcomes:

1	Students can remember that relationship is the key of Social Work.	**K1**
2	Students shall be acquainted with an understanding to differentiate Counselling with related terms.	**K2**
3	Students can be influenced for voluntary behavioral change and self-realisation.	**K3**
4	The course deepens the understanding on conditions facilitating voluntary behavioural change and reasons to promote face- to –face professional relations.	**K4**
5	Case histories discussed and role-plays sessions conducted in the class can be a tool of self-evaluation to discover their understanding on the subject.	**K5**

9K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	CONCEPT OF COUNSELLING	15 hours

Meaning and definition of the term counselling – Goals and objectives of counseling – scope of counselling.

Unit:2	DIFFERENCES WITH RELATED TERMS	15 hours

Counselling and Guidance – Counselling and Psychotherapy Counselling and advice – Counselling and Direction – Counselling and assistance – Counselling as profession.

Unit:3	COMMON TECHNIQUES FOR COUNSELLING	15 hours

Psychoanalytical model and behaviour modification and counselling.

Unit:4	INFLUENTIAL FACTORS OF COUNSELLING	14 hours

Factors influencing Counselling relationship; namely, social, emotional, religion, sex, age, etc – Basic principles and processes of Counselling.		
Unit:5	**BASIC REQUIREMENTS FOR COUNSELLING**	**14 hours**
Counselling with different Groups- skills , roles & Functions of the counsellor		
Unit:6	**Contemporary Issues**	**2 hours**
	Expert lectures, online seminars – webinars	
	Total Lecture hours	**75 hours**

Text Book(s)

1	Hurlock, Elizabeth B. (1956), Child Growth and Development. New York (330 West 42nd Street): McGraw-Hill Book Company
2	Rao, Narayana, (2003) Counselling and Guidance, Tata McGraw Hill, New Delhi. India
3	Rao, Narayana, (2008) Counselling Psychology, Second Edition, Tata McGraw Hill, New Delhi. India
4	Bruce Shertzer, Shelley C. Stone (1974), Fundamentals of Counselling, Houghton Mifflin.
5	Tobber E.L, (1959), Introduction to Counselling (New) - McGraw-Hill Inc., US

Reference Books

1.	Narayana Rao (1981), Counselling Psychology - Tata McGraw-Hill
2.	Mcleod& John, 2003, Introduction to Counselling, Open University Press, UK
3	Patterson, Levis E. (1981), The counselling Process, New York, Tata MaGraw Hill Publishi Company Ltd.
4	Dave Indu (1991), the basic Essentials of Counselling, New Delhi, Sterling Publishers.

Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]

1https://medium.com/@popularrightnow/difference-between-counselling-and-guidance-a9d7f4fdbd3d

2https://en.wikipedia.org/wiki/Psychoanalytic_theory

3https://www.yourcounsellingservice.co.uk/areas-of-counselling/

Course Designed By: Dr. T.Priyadharisini, Mr John Wesley

Mapping with Programme Outcomes

Cos	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	L	L	M	M	M	M	M	M	M	S
CO2	M	M	M	M	M	S	S	S	M	S
CO3	S	M	M	S	S	S	S	S	M	S
CO4	S	M	S	S	S	M	S	S	M	M
CO5	M	M	S	S	S	S	S	S	M	M

*S-Strong; M-Medium; L-Low

Course code	3AC	COMPUTER OFFICE AUTOMATION	L	T	P	C
Allied			3	-	-	4
Pre-requisite		Basic knowledge on computer	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. Students will get basic computer knowledge
2. Students know the usage of internet
3. Students will able to use computer for analysis of data

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Students can use computer to store information their profession	K2
2	With the help of computer knowledge they can do their work effectively and smartly	K2
3	They can work as data analyser in an NGO	K4
4	Student will be helped to create innovative and interesting programmes in their profession with the help of computer knowledge	K6
5	Students will increase their research skill with the help of computer	K3

Unit:1	APPLICATION OF COMPUTER IN SOCIAL WORK PROFESSION	15 hours

Introduction to computer – definition, History of computer, generations, types of computers. Need and importance of computers in Social Work Profession. Software – system software, application software, operating software and programming languages.

Unit:2	MS WORD	15 hours

. MS Word – Features, Creating, Saving and Opening Documents in Word, Key board Shortcuts, Editing, Previewing, Printing, & Formatting a Document. Converting a word document into various formats like - Text, Rich Text format, Word perfect, PDF. Introduction to MS Access. MS Excel - Worksheet basics, creating worksheet, saving & quitting worksheet, Keyboard shortcuts. Formulae & cell referencing, Auto sum, coping formulae, formatting of worksheet, Previewing & Printing worksheet, Graphs and charts, Database.

Unit:3	MS POWER POINT	15 hours

MS Power Point – creating a blank presentation, save and edit, auto layout, insert a new slide, applying design template, changing slide layout, slide show and editing custom slide. Adding notes, insert Video and Audio, Adding clip art, Backgrounds, Slide master Header and footer, Slide numbers Date and time. Basic applications and use of Corel draw and Photoshop for Social Work Profession.

Unit:4	SIGNIFICANCE OF INTERNET	14 hours

Internet – IP address, Web Browsers, Internet Services Providers, Internet Security, Web Search Engines, and Internet Services. Creating Email account, Anatomy of e-mail, e-mail address, finding e-mail address, adding signature, attaching files, opening attachments, managing e-mail account. Introduction of e-books and e-journals, advantages of e-books and e-journals, list of

constructive-journals and e-books, ways and means to subscribe and publish		
Unit:5	**STATISTICS PACKAGE FOR SOCIAL SCIENCES**	**14 hours**
SPSS – history and evolutions-creating editing, coding, variables. Preparation of Coding Sheets. Analysis – mean, media & mode. Analysis of chi-square & correlations. Types of tables used in social research reports.		
Unit:6	**Contemporary Issues**	**2 hours**
	Expert lectures, online seminars – webinars	
	Total Lecture hours	**75 hours**

Text Book(s)	
1	Susan H Cooperman (2009), Professional Office Procedure, Prentice Hall
2	James A Senn, (2004), Information Technology: Principles, Practices and Opportunities, Prentice Hall
Reference Books	
1	Tom Bunzel (2007), Microsoft office reference guide , Inform IT.com
2	Mathew Zagumny, (2001), The SPSS book: A student guide to the Statistical Package for the Social Sciences, iUniverse,
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	https://www.researchgate.net/publication/328869435_microsoft_word_learning
2	https://www.acsedu.com/learning/studying-on-the-internet.aspx
4	https://en.wikipedia.org/wiki/Data_mining
Course Designed By: Dr.T.Priyadharisini	

Mapping with Programme Outcomes										
Cos	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	M	L	M	M	L	S	S	S	M
CO2	S	M	M	S	S	M	S	S	S	M
CO3	M	M	S	S	S	M	S	M	M	M
CO4	S	S	M	S	S	S	S	S	M	S
CO5	M	M	M	S	S	M	M	S	M	S

S-Strong; M-Medium; L-Low

Course code	3ZA	Social Work with Persons with Disabilities	L	T	P	C
Skill based subject			3	-	-	3
Pre-requisite		Basic knowledge on the types of Disabilities, its Prevention and Rehabilitation	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. To be exposed to the various types of disabilities and their causal factors, prevention, promotion and rehabilitation measures needed by each disability group at different life cycle stages and rehabilitation settings.
2. To become aware of society's perception and attitude towards disabled persons.
3. To understand issues and challenges faced by disabled

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Enable students to develop a positive approach towards people with disabilities.	K1
2	Students would have gained knowledge and understanding about disability history, rights, policies, and contemporary issues.	K2
3	Students will demonstrate improved skills in working with people with disabilities, and increased ability to understand individual and family concerns.	K3
4	Students will have a broader awareness of the applicability of disability studies knowledge to a wide range of professions, and increased understanding of specific careers related to working with people with disabilities.	K4

K1 - Remember; **K2** - Understand; **K3** - Analyse; **K4** – Applicability

Unit:1	Introduction to the Concept of Disability	15 hours

Definition / Meaning of impairment, disability, handicap, exceptional child and differentlyabled, Classification of Disabilities, advantages, disadvantages, Misconceptions and attitudestowards, the disabled.—Labeling –Changing concept of disability

Unit:2	Sensory Impairments	15 hours

Definition, Identification, Classification, Characteristics of Visual Impairment, Causes and Prevention of Visual Impairment. Definitions, Identification, Classification, Characteristics of hearing impairment, Causes and Prevention of Hearing Impairment.

Unit:3	Developmental Disabilities	15 hours

Definitions, Misconceptions, Identification and Characteristics, Causes, and Classification of Mental Retardation. Definitions, Misconceptions, Causes, Identification and Characteristics of Autism and

ADHD.		
Unit:4	**Locomotors Disabilities**	**14 hours**
Definitions, causes, classification of Physical Disabilities. Misconceptions, Identification and Characteristics of Physical Disabilities		
Unit:5	**Rehabilitation of Persons with Disabilities Legal provisions**	**14 hours**
PWD Act, Rehabilitation Council of India (RCI) Role of government (concessions, schemes) NGO, INGO, and Social Workers for persons with disability.		
Unit:6	**Contemporary Issues**	**2 hours**
	Expert lectures, online seminars – webinars	
	Total Lecture hours	**75 hours**

Text Book(s)

1	M.N.G Mani & M.B. Jaiganesh, 2010. UDIS Forum, Coimbatore
2	Moore, (2005) Researching disability issues, Open University, London

Reference Books

1.	Albrecht G.L, Katherine D Seelman & Michael Bury, (2001) Hand Book of disability Studies, Sage, London
3	Grant (2005) Learning disability: A lifecycle approach to valuing people, Open University Press, London

Related Online Contents

1.http://www.includelebanon.org/pdf/types.pdf
2. http://hesperian.org/wp-content/uploads/pdf/en_dvc_2009/en_dvc_2009_03.pdf
3.http://www.einarhelander.com/PD-Chapter-2.pdf

Course Designed By: Dr. T.Priyadharisini, Dr.K.Prema Malini

Mapping with Programme Outcomes

COs	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	M	M	L	M	M	L	S	S	M	M
CO2	S	M	M	S	S	M	S	S	M	M
CO3	M	M	S	S	S	M	S	M	M	M
CO4	S	S	M	S	S	S	S	S	S	M

S-Strong; M-Medium; L-Low

Course code	3FD	WOMEN'S RIGHTS	L	T	P	c
Non-Major Elective -I			3	-	-	2
Pre-requisite		Basic knowledge on Women's Right and related legislation	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. To introduce Women's Rights in Constitution of India and Empowerment of Women
2. To introduce legal systems and procedures of Women welfare in India.

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	It supposes understanding processes in different Women related legislation.	K3
2	Help students to understand the legal systems and procedures of Women welfare in India.	K4
3	Gain insight into the problems faced by women and remedial measures through legislation.	K3
4	Understand Women Laws, remedies and free legal aid.	K3
5	Gain insight to the working conditions of Women in the society with reference to the constitutional rights.	K3

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	Laws, Legal Systems and Change	**15 hours**

Definition - Constitutional law, CEDAW and International Human Rights – Laws and Norms – Laws and Social Context – Constitutional and Legal Framework.

Unit:2	Politics of land and gender in India	**15 hours**

Introduction – Faces of Poverty – Land as Productive Resources – Locating Identities – Women's Claims to Land – Right to Property - Case Studies.

Unit:3	Women's Rights: Access to Justice	**15 hours**

Introduction – Criminal Law – Crime Against Women – Domestic Violence – Dowry Related Harassment and Dowry Deaths – Molestation – Sexual Abuse and Rape – Loopholes in Practice – Law Enforcement Agency.

Unit:4	Women's Rights and Legislation	**14 hours**

Violence Against Women – Domestic Violence - The Protection of Women from Domestic Violence Act, 2005 - The Marriage Validation Act, 1982 - The Hindu Widow Re-marriage Act, 1856 - The Dowry Prohibition Act, 1961

Unit:5	Special Women Welfare Laws	**14 hours**

Sexual Harassment at Work Places – Rape and Indecent Representation – The In decedent Representation (Prohibition) Act, 1986 - Immoral Trafficking – The Immoral Traffic

(Prevention) Act, 1956 - Acts Enacted for Women Development and Empowerment - Role of Rape Crisis Centers.		
Unit:6	**Contemporary Issues**	**2 hours**
	Expert lectures, online seminars – webinars	
	Total Lecture hours	**75 hours**

Text Book(s)	
1	Nitya Rao (2008) "Good Women do not Inherit Land" Social Science Press and Orient Blackswan
2	P.D.Kaushik (2007), "Women Rights" Bookwell Publication
3	Aruna Goal (2004), "Violence Protective Measures for Women Development and Empowerment" Deep and Deep Publications Pvt.
Reference Books	
1	Preeti Mishra (2007), "Domestic Violence Against Women" Deep and Deep Publications Pvt.
2	Monica Chawla (2006), "Gender Justice" Deep and Deep Publications Pvt Ltd.
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	http://www.womenwarpeace.org/issues/violance/GBVnairobi/finale
2	http://legislative.gov.in/constitution-of-india

Mapping with Programme Outcomes										
Cos	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	S	S	S	M	M	L	M	M	M
CO2	S	S	S	S	M	M	M	M	M	M
CO3	M	S	S	S	S	S	S	S	M	M
CO4	S	S	S	S	M	M	S	M	L	L
CO5	S	S	S	S	M	M	M	M	L	M

*S-Strong; M-Medium; L-Low

Fourth Semester

Course code	43A	SOCIAL WORK RESEARCH AND STATISTICS	L	T	P	C
Core VIII			3	-	-	4
Pre-requisite		Methodological aspects of Research, and Elementary Statistics and its Application to Social Work Research	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. To gain understanding of nature and relevance of social science research and its application in the study of social phenomena
2. To learn steps and process of formulation of research design and carry out the same
3. To learn about the process of conducting a review of literature

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Able to demonstrate ability to be able to conduct research, and to do this with an understanding of the application of different methods and tools	K1
2	Interpret quantitative and qualitative information.	K2
3	Integrate one's own ideas with those of others to address an issue	K3
4	Create a questionnaire using clear and interesting questions, presenting them in a well-organized manner	K4
5	Able to develop skills of data collection, organization, presentation, analysis and report Writing	K5

K1 - Understanding; **K2** – Interpretation; **K3** - Analyse; K.4 – Creativity ; **K**5– Applicability

Unit:1	INTRODUCTION TO RESEARCH & BASIC CONCEPTS	15 hours

Social work research: meaning, objectives, functions, types and limitations – identification of the area for research: selection and formulation of problems –formulation of assumptions – hypothesis: meaning, characteristics of a good hypothesis, sources and types of hypothesis – review of literature.

Unit:2	RESEARCH DESIGN	15 hours

Research design: definition and importance of research design – types of research design: qualitative, quantitative, exploratory, diagnostic and experimental – steps involved in conducting a research

Unit:3	SOCIAL SURVEY & CASE STUDY:	15 hours

Social survey: definition, objectives and scope – case study – historical study – comparative study – participatory research: nature and significance.

Unit:4	RESEARCH TOOLS, DATA ANALYSIS & RESEARCH REPORTS	14 hours

Sources and types of data: primary data: observation – interview schedule – questionnaire – pre-test and pilot study – sociometry – secondary data: personal documents, public documents – classification

of data and analysis – research report – format and types.		
Unit:5	**SAMPLING FRAMEWORK & BASIC STATISTICS**	**14 hours**
Sampling and level of measurement: definition and types of universe – sampling designs: probability sampling: simple random, systematic, stratified, cluster, proportionate and disproportionate sampling – non-probability sampling methods: purposive, judgment, quota snowball sampling – Average: arithmetic mean, Median, Mode – Dispersion: mean deviation, standard deviation – use of computer for statistical analysis.		
Unit:6	**Contemporary Issues**	**2 hours**
	Expert lectures, online seminars – webinars	
	Total Lecture hours	**75 hours**

Text Book(s)	
1	Paneerselvam R, 2008. Research Methodology, Prentice Hall of India, New Delhi
2	Allen Rubin and Earl R. Babbie, 2010 Research Methods for Social Work, Cengage
Reference Book(s)	
1	Black James A. & Champion DeanJ, 1976, *Methods and issues in Social Research*, New York., John Wiley.
2	Festinger,L.&Katz. D, 1953, *Research Methods in Behavioral Sciences*; the Dyden Press, New York.
Related Online Contents	
http://www.ignou.ac.in/upload/Bswe-003%20Block-4-UNIT-16-small%20size.pdf http://ijmer.in/pdf/volume1-issue3-2012/201-212.pdf http://www.uk.sagepub.com/kumar4e/Kumar_Chapter_2.pdf **Course Designed By:** Dr. T.Priyadharisini, Dr.K.Prema Malini	

Mapping with Programme Outcomes										
Cos	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	M	L	M	M	L	S	S	S	M
CO2	S	M	M	S	S	M	S	S	S	M
CO3	M	M	S	S	S	M	S	M	M	M
CO4	S	S	M	S	S	S	S	S	M	S
CO5	M	M	M	S	S	M	M	S	S	S

S-Strong; M-Medium; L-Low

Course code	46A	FIELD WORK (OBSERVATION VISIT & RURAL CAMP)	L	T	P	C
Core IX			-	-	3	4
Pre-requisite		Basic understanding about NGO's and its nature	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. Students will gain a knowledge on scope of social work in industry, hospital and in NGO
2. It will impart them about the visions ,functions and responsibilities of various social organisation in relation to social work
3. Students will understand the role of social worker in an organisation which serves the needy people in the society

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Students will know the significance of social work	K1
2	Students will able to understand the application of social work methods in the organisations where they visit in person	K2
3	It may equip them on the various functions of different organisations in association with social work principles	K3
4	Students will be motivated to became a social worker	K4
5	It will throw light on their professional challenges in order to develop essential skills	K5

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

In the fourth semester social work students will be given an opportunity to visit different Industries, hospitals, and NGO's in order to orient about its nature vision, functions. Through this orientation visit students will have a knowledge on different organisations in and around Coimbatore. Students will be able to relate the need and importance of social work profession in the organisations which are mainly concern for the needy people in our society It will widen their awareness on scope of social work in different settings.

Students will also improve their writing skills by preparing reports for every visit they do in their field work. This will increase their confidence level when they prepare themselves and present itin the VIVA VOCE examination.

	Total Lecture hours	**-- hours**

Text Book(s)

1	Sanjoy Roy (2012) Field work in social work
2	Bishnu Mohan Dash, Sanjoy Roy (2019) Fieldwork Training in Social Work

Reference Books

1	Regna Scheyvens, Donovan Storey (2014) Development Field Work –A Practical Guide, SAGE Publications Ltd; First edition
2	Jack Sanger (1996) The Complete Observer?, A Field Research Guide to Observation,

	Psychology Press
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	https://www.jstor.org/stable/23693658
2	https://pdfs.semanticscholar.org/fdf2/b7c6615442d645d541d1f95c773f5b51cf3b.pdf
Course Designed By: Dr.T.Priyadharisini	

Mapping with Programme Outcomes										
COs	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	M	S	M	M	S	S	S	M	S
CO2	M	M	S	M	M	S	S	M	M	S
CO3	S	M	M	L	M	M	M	L	M	M
CO4	S	M	M	M	L	M	M	M	M	M
CO5	S	M	M	M	M	S	M	M	M	M

*S-Strong; M-Medium; L-Low

Course code	4AD	ENTERPRENEURIAL DEVELOPMENT	L	T	P	C
Allied IV			3	-	-	4
Pre-requisite		Basic knowledge about Entrepreneurship	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. To familiarize the students with the concept and overview of entrepreneurship.
2. To impart knowledge on the basics of entrepreneurial skills

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Students will be able to gain knowledge and skills needed to run a business successfully.	K6
2	Students gain knowledge about industry structure.	K2
3	Students will be able to know different kinds of Entrepreneurs.	K4
4	Gain knowledge about Institutional Support System for entrepreneurial development	K4
5	The course presents the various aspects of entrepreneurship.	K4

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyse; **K5** - Evaluate; **K6** – Create

Unit:1	INTRODUCTION TO ENTREPRENEURSHIP	15 hours

Entrepreneurship-Concept and Definition-Characteristics, functions and types of entrepreneurs-Need for training and development-EDP-Phases of EDP-Development of women Entrepreneurs and rural Entrepreneurs.

Unit:2	INSTITUTIONS SUPPORTING ENTREPRENEURS	15 hours

Institutional finance to entrepreneurs –SFCs-SIDCs-SPCOT-commercial Banks-UTI-Small Industries Development Bank.

Unit:3	SPECIAL AGENCIESFOR ENTREPRENEURS	15 hours

Special Agencies for entrepreneurs-DICs-SIDO-NSIC-SISIs-Indian Investment Centre-Khadhi and Village Industries Commission.

Unit:4	SOCIAL ENTREPRENEURSHIP	14 hours

Social Entrepreneurship: Concept, Definition and the need of social Entrepreneurship-Similarities and Differences between social Entrepreneurship and business Entrepreneurship. Central and state government Assistance to Women Entrepreneurs, person with disabilities and SC/ST Entrepreneurs.

Unit:5	PROJECTS	14 hours

Industrial Sickness-causes and consequences of Industrial sickness, corrective measures-Government policies for small scale enterprises. Project identification -meaning and classification of project-project formulation –concept, significance and elements of project formulation – Evaluation and project report.

Unit:6	**Contemporary Issues**	**2 hours**
	Expert lectures, online seminars – webinars	
	Total Lecture hours	**75 hours**

Text Book(s)	
1	Srinivasan. N.P. (2015), Entrepreneurial Development , New Delhi: Sultan Chand & Sons
2	Khanka. S.S., (2006), "Entrepreneurial Development" S.Chand & Co. Ltd., Ram Nagar, New Delhi,
3	Donald F Kuratko, (2012), " Entrepreneurship – Theory, Process and Practice", South-Western; 9th ed. edition
Reference Books	
1	Paramjeet Kaur (1993), Women Entrepreneurs: Problems & Prospects, New Delhi: Blaze Publishers & Distributors,
2	Saravanavel .P (1997), Entrepreneurial Development, Chennai: Ess Pee kay Publishing House.
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	http://www.crectirupati.com/sites/default/files/lecture_notes/Entrepreneurship%20Development%20Notes.pdf
2	https://www.researchgate.net/publication/276277153_A_Literature_Review_on_Entrepreneurial_Development_and_its_antecedents
Course Designed By: Dr. T.Priyadharisini. Mrs Sasikala Mary	

Mapping with Programme Outcomes										
Cos	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO 10**
CO1	M	S	S	S	M	M	L	M	M	M
CO2	S	S	S	S	M	M	M	M	M	M
CO3	M	S	S	S	S	S	S	S	M	M
CO4	S	S	S	S	M	M	S	M	L	M
CO5	S	S	S	S	M	M	M	M	L	S

*S-Strong; M-Medium; L-Low

Course code	4ZB	FUNDAMENTALS OF ACCOUNTING	L	T	P	C
Skilled Based Subject-2			3	-	-	3
Pre-requisite		Basic knowledge on maths and accounts	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. Students get basic knowledge on accounts
2. Students will know final accounts and balance sheet
3. Students will able to maintain accounts for non-profit organization

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Because of basic knowledge on accounts they can manage accounts	K2
2	Students handle accounts for non-profit organisation	K4
3	Students can able to manage financial matters in an organisation	K3
4	Students can work as project manager	K3
5	Students will able to frame budget for new project	K6

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	**BOOK KEEPING**	**15 hours**

Book keeping: Definition, objectives, systems; Book of Accounts: Day book, Ledger Accounts; Recording of Transactions: kinds of accounts; Rules for debit and credit.

Unit:2	**TRIAL BALANCE**	**15 hours**

Trial Balance: meaning, objectives, scope, preparation, error and rectification; Proforma Invoice; Stock Register..

Unit:3	**FINAL ACCOUNTS AND BALANCE SHEET**	**15 hours**

Final Accounts and Balance Sheet: Definition, objectives and preparation of trading accounts; Profit and Loss Account and Balance Sheet.

Unit:4	**ACCOUNTING FOR NON- PROFIT ORGANISATION**	**14 hours**

Accounting for Non-Profit Organisation: Receipts and Payments Account, Income and Expenditure Account; Balance Sheet; Maintenance of Project Account.

Unit:5	**ACCOUNTING INFORMATION SYSTEM**	**14 hours**

Accounting Information System: meaning and importance, end users; Financial Statements: limitations, rearrangement and modification, Accounting vs. Reporting formats; Preparation of Reports: Statement of Accounts, Statement of Inventory, Cash Flow Summaries.

Unit:6	**Contemporary Issues**	**2 hours**
	Expert lectures, online seminars – webinars	

Text Book(s)

1	Krishnaswamy, O.R. 1980. *Cooperative Account Keeping*. New Delhi: Oxford and IBH Publishing Co.
2	Maheswari, S.N. 1993. *Financial Accounting* New Delhi: Vikas Publishing House.

Reference Books

1	Grewaal, T.S.(2016) *Introduction to Accountancy*. New Delhi: S. Chand & Sons.

2	Gupta, R.L. (2018), *Advance Accounting.* Vol. I. New Delhi: S. Chand & Sons.
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	https://www.accountingtools.com/articles/basics-of-accounting.html
2	https://www.accountingcoach.com/balance-sheet/explanation
3	https://www.investopedia.com/articles/professionaleducation/11/accounting-information-systems.asp
Course Designed By: Dr. T.Priyadharisini	

Mapping with Programme Outcomes										
Cos	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	M	M	L	L	L	L	M	M	M
CO2	L	L	L	M	M	M	M	S	S	M
CO3	L	L	M	L	L	L	M	S	S	M
CO4	M	S	S	S	S	S	S	S	S	S
CO5	S	S	S	M	M	M	S	S	S	S

*S-Strong; M-Medium; L-Low

Course code	4FE	GENERAL AWARENESS	L	T	P	C
Non-major Elective II			3	-	-	2
Pre-requisite		Basic understanding on general knowledge and having reading skill	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:
1.Students improve their general knowledge
2. Students can increase their aptitude and reasoning skill
3. It will enlarge their knowledge on current affairs

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Students will be helped in preparing UPSC, SSC, TNPSC exams	K3
2	Students can raise their confidence to write RRB and other banking exams	K2
3	Students can able to participate in the entrance exams for higher education	K3
4	Students can comprehend their knowledge level to attend campus interview	K4
5	Students can able to participate in group discussions	K6

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6**– Create

Unit:1	**APTITUDE KNOWLEDGE**	**15 hours**
Verbal Aptitude and. Numerical Aptitude.		
Unit:2	**REASONING KNOWLEDGE**	**15 hours**
Abstract Reasoning and. Tamil and Other Literature		
Unit:3	**GENERAL SCIENCE**	**15 hours**
General Science and Technology and Education Computer		
Unit:4	**KNOWLEDGE ON SOCIAL SCIENCES**	**14 hours**
Economics and Commerce and Social Studies		
Unit:5	**CURRENT AFFAIRS**	**14 hours**
Sports and .Current Affairs		
Unit:6	**Contemporary Issues**	**2 hours**
Expert lectures, online seminars – webinars		
	Total Lecture hours	**75 hours**

Text Book(s)

1	Manohar Pandey (2019), General Knowledge , Arihant Publications; Twelfth edition
2	R.P Suman, Renu Sinah, Vinay Karna, Sanjeev Kumar, Manvendra Mukul , (2018), General Knowledge , Lucent Publication

Reference Books

1	R.S Aggarval (2012), A modern approach to verbal and non-verbal reasoning, S Chand & Co Ltd
2	Malayala Manaroma Englisk Year Book 2020

Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]

1	https://www.careerpower.in/gk-general-knowledge.html
2	https://www.learncbse.in/general-knowledge/

Course Designed By: Dr. T.Priyadharisini

Mapping with Programme Outcomes										
COs	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	M	M	M	M	M	M	M	M	M
CO2	M	M	M	S	M	S	M	M	M	M
CO3	M	L	L	S	M	S	M	M	L	M
CO4	M	L	L	M	L	M	M	M	M	M
CO5	M	M	M	M	M	M	S	M	S	S

*S-Strong; M-Medium; L-Low

Fifth Semester

Course code	53A	SOCIAL WELFARE ADMINISTRATION	L	T	P	C
Core X			3	-	-	4
Pre-requisite		Application of Social Welfare Administration method	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. Acquire basic knowledge in Social Welfare Administration.
2. Develop an understanding of Social Welfare Administration and its approaches.
3. Remember and evaluate the Social Welfare schemes and programmes.

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Students get acquainted with concept and scope of Social welfare Administration.	K2
2	Students to establish the qualities and skills of Social welfare Administration.	K3
3	To facilitate the students about the personnel policies essential to promote manpower.	K4
4	The role and the responsibilities of Volunteer agencies are identified by the students	K3
5	The students observes the Government contributions towards the social welfare.	K1 &K5

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	CONCEPT AND SCOPE OF SOCIAL WELFARE ADMINISTRATION	15 hours

Social welfare administration – Concept –Definition –objectives, principles andscope of social welfare administration.

Unit:2	APPROACHES OF SOCIAL WELFARE ADMINISTRATION	15 hours

Administration process – planning, organizing, staffing, direction, Coordination, reporting, budgeting, decision making. Leadership and communication.

Unit:3	IMPORTANCE AND MAINTENANCE OF PERSONNELS	15 hours

Personnel administration –concept –definition –Staff selection –orientation- placement – staff morale – supervision – evaluation – public relations – fund raising.

Unit:4	VOLUNTARY SOCIAL WLEFARE ORGANISATIONS	14 hours

Voluntary social welfare organizations: Structure – functions and problems of voluntary organizations in India – Role of voluntary organizations in planned social change – Functioning of Boards and Committees.

Unit:5	SOCIAL WELFARE ORGANISATIONS	14 hours

Central Social Welfare Board and state social welfare advisory board, Departments of social welfare at the centre and state levels – Programmes, Activities, functions, Aiding process.

Unit:6	**Contemporary Issues**	**2 hours**
Expert lectures, online seminars – webinars		
	Total Lecture hours	**75 hours**
Text Book(s)		
1	Batattacharia sanjay, (2009), Social work administration and development, New Delhi, Rawat.	
2	Choudry .D. Paul, (1971),Voluntary Social welfare in India, New Delhi, sterling.	
3	Choudry D. Paul;, (1992), Social Welfare Administration, Lucknow, Atmaram and sons	
Reference Books		
1	Rameshwari Devi , (2001), Social Welfare Administration, Jaipur, Mangal deep publication publication, Jaipur	
2	Sachdeva D.R (1992), Social Welfare Administration in India, Allahadad, kitab Mahal	
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]		
1	www.cswb. Gov.in	
2	https://www.quora.com/What-are-social-welfare-organizations	
3	https://journals.sagepub.com/doi/abs/10.1177/003231876001200102?journalCode=pnzb	
Course Designed By: Dr. T.Priyadharisini, Dr. Esther Shalini		

Mapping with Programme Outcomes										
Cos	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	S	S	S	M	M	L	M	M	M
CO2	S	S	S	S	M	M	M	M	M	M
CO3	M	S	S	S	S	S	S	S	M	M
CO4	S	S	S	S	M	M	S	M	L	S
CO5	S	S	S	S	M	M	M	M	L	S

*S-Strong; M-Medium; L-Low

Course code	53B	DISASTER MANAGEMENT	L	T	P	C
Core XI			3	-	-	4
Pre-requisite		Basic Knowledge on Disasters and types of Disasters.	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. To provide students an exposure to disasters, types, and impact of disaster
2. To understand the relationship between vulnerability, disasters, prevention and risk reduction
3. To gain general understanding of Disaster Management and approaches
4. To build skills to respond to disasters

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Able to integrate knowledge and to analyze the disasters	K2
2	Capacity to describe, analyse and evaluate the social, environmental, cultural, economic, political and organizational aspects influencing vulnerabilities and capacities to face disasters.	K4
3	Capacity to obtain, analyzes, and communicates information on risks, relief needs and lessons learned from earlier disasters in order to formulate strategies for mitigation.	K5
4	Able to manage disasters	K3
5	Capacity to publish documentation, research papers on disasters	K6

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	**CONCEPT OF DISATER**	**15 hours**

Disaster-meaning, concept, Definition, Types, Characteristics of disaster and consequences of disaster.

Unit:2	**TYPES OF DISASTER**	**15 hours**

1. Natural Disaster- floods, earthquake, draught, volcanoes, forest fires, coastal hazards, and landslides.
2. Manmade Disaster-Chemical and Industrial Accidents, Accidental explosions, Bomb blast, nuclear disasters, Pollutions.

Unit:3	**FACTORS INFLUENCING DISASTER**	**15 hours**

Factors influencing Natural and Manmade disaster-political, economic, social, cultural, Ideological, Ecological, institutional, scientific and technological. Disasters and Development-causes and consequences.

Unit:4	**DISASTER MANAGEMENT**	**14 hours**

Disaster Management-Control plan, emergency preparedness. Disaster management cycle-Post disaster review, results of exercises, prevention, mitigation, preparedness. Intervention of State in Disaster.

Unit:5	**ROLE OF SOCIAL WORKERS**	**14 hours**

Role of Voluntary organization in Disaster Management, Social Work intervention in Disaster-resource mobilization, working with other professionals.

Unit:6	**Contemporary Issues**	**2 hours**
	Expert lectures, online seminars – webinars	

Text Book(s)	
1	Damon, P. Copola, (2015), Introduction to International Disaster Management, Butterworth-Heinemann
2	Murthy D.B.N. (2004), Disaster Management, Deep and Deep Publication PVT. Ltd. New Delhi
Reference Books	
1	Indu Prakash (1994), Disaster Management Rashtra Prahari Prakashan, Sahibad, Gaziabad.
2	Narayan B. (2014), Disaster Management A.P.H. Publishing Corporation, New Delhi.
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	https://ndma.gov.in/
2	https://www.sciencedirect.com/science/article/pii/S1976131719305109
4	https://www.physio-pedia.com/Disaster_Management
Course Designed By: Dr.T.Priyadharisini, Mr. Samuel Raj	

Mapping with Programme Outcomes										
Cos	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO 10**
CO1	S	M	M	S	S	S	S	S	M	M
CO2	M	M	M	S	M	M	M	M	M	S
CO3	S	M	M	S	S	S	S	S	M	S
CO4	S	M	S	S	S	S	S	S	M	M
CO5	S	S	S	S	S	S	S	S	M	S

*S-Strong; M-Medium; L-Low

Course code	53P	FIELD WORK PLACEMENT	L	T	P	C
Core XII			-	-	3	4
Pre-requisite		Basic knowledge on role and responsibilities of social worker	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. Students will understand the methods of social work and its application in their field work organization
2. They will be given an exposure to observe and work in the organisation effectively
3. Students will equip themselves to organize a program with the support of the organization

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Students will be able understand the nature of the organisation where they are place for field work	K1
2	Students can assist their supervisor in the organisation	K2
3	Students will be able to organise a programme by applying their knowledge on methods of social work	K3
4	Students equip their professional skills and techniques through their practical exposure	K4
5	It will give them confidence to work as social worker in an organisation	K5

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

During fifth semester social work students will be placed in a Non- Governmental Organisation for two consecutive days in a week in order to acquaint with the objective, administrative functions and its programmes. Through this concurrent field visit students will be given a chance to observe the activity of the organisation. And also they can involve themselves in every event. Students can organise a community awareness programme based on their knowledge on social work. It will increase their professional skills. They will have rich experience and exposure in social work and its significance in an NGO

Through this maximum of 25 days of field visit in an organisation students gain knowledge on writing, and communication skills, they will also strengthen their organising skills.

Text Book(s)

1	Ravi Arya (2015), Social work Method , JBC Press
2	**Pierson**, **John** , (2011), Understanding Social Work , McGraw-Hill Education

Reference Books

1	M.K.Singh ,(2014), Theory and Practice of Social Work, Vayu Education of India; First edition
2	Chris MacLeod , (2016), Social skill guide book, Chris MacLeod
1	https://govinfo.library.unt.edu/negp/reports/orguide.pdf
2	https://comm-org.wisc.edu/papers97/beckwith.htm

4	https://www.iwgia.org/images/publications/0647_COT_manual.pdf
Course Designed By: Dr. T.Priyadharisini	

Mapping with Programme Outcomes										
COs	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	L	S	L	M	M	M	M	M	M
CO2	M	M	S	L	M	M	M	M	M	M
CO3	M	M	M	L	M	S	M	M	S	L
CO4	M	M	M	M	L	S	M	M	S	M
CO5	S	M	M	M	M	S	S	M	M	M

*S-Strong; M-Medium; L-Low

Course code	5EA	COMMUNITY DEVELOPMENT	L	T	P	C
Elective I			3	-	-	4
Pre-requisite		Basic understanding on community its characteristics, types and its problems	Syllabus Version	2020-2021		

Course Objectives:

The main objectives of this course are to:

1. Students understand concept of community development
2. Students will enrich their knowledge on local self-government and its function
3. Students will gain knowledge on urban community development

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	They can develop their knowledge on community development and its activities	K2
2	Students will know about the functions of local self-government	K2
3	Students can design a project for rural community development	K6
4	Students can able to evaluate projects for urban community development	K5
5	Students can able work as project manager in an NGO	K3

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	**COMMUNITY DEVELOPMENT**	**15 hours**

Origin and development of community development : Meaning, need, early experiments:- Srinikethan, Marthandom and Gurgaon. Pilot projects: - Nilokehri experiment, Firka Scheme, Extension: Principles and methods.

Unit:2	**RURAL COMMUNITY DEVELOPMENT**	**15 hours**

. Rural community development - concept, principles, need-programmes : IRDP,ITDP, TRYSEM, Swarna jayanthi Gram Swarozgar Yojana, Rural HousingSchemes, NRCP, Rural Sanitation Programme, Watershed Development, role ofNIRD and SIRD.

Unit:3	**LOCAL SELF GOVERNMENT**	**15 hours**

Local self-government- Local self-government in ancient India, during Mugal andBritish period. Panchayat Raj system, Role and function of village president, chairman, BDO. Constitutional (73rd) amendment, state legislation strengths and weakness**.**

Unit:4	**URBAN COMMUINTY**	**14 hours**

Urban community: Urban - meaning, classification and characteristics. Slum: -Meaning and types. Tamilnadu slum clearance Board, Tamilnadu housing board, Chennai Metropolitan development authority.

Unit:5	**URBAN COMMUNITY DEVELOPMENT**	**14 hours**

Urban community development: Urban community development: Meaning, need,principle, Urban Programmes, IUDP, UBS, Swarna jayanthi shahari Rozgar Yojana,Urban self-employment schemes. Development of Women and Children in Urban Areas(DWCUA). District Rural Development Agency (DRDA), Land Reforms Schemes, National Social Awareness Programme (NSAP), Employment Assurance Scheme (EAS)

Unit:6	**Contemporary Issues**	**2 hours**

Expert lectures, online seminars – webinars

Text Book(s)

1	Bhadouria and Dua, (1986), Rural development strategies and Perspectives; Delhi, Anmol.

2	Bose, Ashian ,(1974), Studies in India's Urbanization 1901 to1971, New Delhi, Tata Mcgraw Hill.
3	Cedric Payn, 1990, Housing and Urbanization: A study of India, New Delhi, Saye .
Reference Books	
1	Dubey M.K. (2000) Rural and urban development, New Delhi, Common wealth.
2	Rjeswar dayal (1962) Community development programmes in India Allahabad, kitab mahal.
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	https://en.wikipedia.org/wiki/Community_development
2	https://www.scribd.com/doc/21976896/Understanding-Urbanization-Urban-Community-Development
3	https://en.wikipedia.org/wiki/Rural_community_development
Course Designed By: Dr.T.Priyadharisini	

Mapping with Programme Outcomes										
Cos	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	L	L	M	M	M	M	M	M	M
CO2	L	M	L	M	L	L	M	M	M	M
CO3	S	M	M	S	M	M	S	S	L	S
CO4	S	M	M	S	M	M	S	S	M	S
CO5	S	M	M	S	S	S	S	S	M	S

*S-Strong; M-Medium; L-Low

Course code	5EB	URBAN COMMUNITY DEVELOPMENT	L	T	P	C
Elective-I			3	-	-	4
Pre-requisite		Basic knowledge on communities and its types, characteristics	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:
1.To provide the students with theoretical knowledge of urbanization,
2.To educate them on urban administration
3. various urban problems, and programmes for Urban Community Development.

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	The student should know various theories on urban life, problems and development.	K1
2	The students learn administrative structure and programmes for urban development.	K2
3	They acquire the skills to work with the urban community, development and implement programmes	K3
4	They can evaluate various projects on urban development	K4
5	Through their research work they contribute in project formulation for state and central Government	K6

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	URBAN COMMUNITY ITS MEANING AND CHARACTERISTICS	15 hours

Urban Community Meaning, characteristics, rural – urban difference. Urban Classification: City, Town, Metropolis, satellite towns and Smart Cities.- Urbanization and Urbanism: Meaning, Characteristics and theories of urbanization - Migration – Concepts, causes, types and theories.

Unit:2	URBAN SOCIAL PROBLEMS	15 hours

. Urban social Problems Housing, drug addiction, juvenile delinquency, prostitution/commercial sex, pollution, Solid waste management, e-waste management. Unorganized/Informal sectors: concept, characteristics; Unorganized Labour: child labour, women labour and construction workers. Slum: definition, causes, characteristics, classification, approaches, theories and culture of slums

Unit:3	URBAN COMMUNITY DEVELOPMENT	15 hours

Urban Community Development Definition, concept, objectives, principles and historical background; Approaches: Basic Service Approach, Integrated Development Approach, Participatory Approach, Sustainable Development Approach – Urban development agencies: Chennai metropolitan development authority (CMDA), EXNORA, SULAB International. Importance of community planning and community participation in urban development.

Unit:4	URBAN DEVELOPMENT	14 hours
Urban Development Administration National, state and local levels; Urban services and urban deficiencies; 74th amendment and salient features of Nagarpalika Act; Structure and functions of urban development agencies: Municipal Administration – Corporations, Municipalities, Town Panchayats, metropolitan development authorities; Relationship between of officials and non-officials in urban self-government; slum clearance board, housing board, Housing and Urban Development Corporation (HUDCO), and United Nation's Centre for Human Settlement (UNCHS); role of voluntary agencies in urban development. Role of community development worker in Urban community development.		
Unit:5	**URBAN DEVELOPMENT PROGRAMMES**	**14 hours**
Urban development Programme Town planning: Meaning, Town and Country Planning Act1971 - Urban Basic Services Programmes (UBSP) - Tamil Nadu Urban Development Project (TNUP) - National Slum Development Programme (NSDP) - Integrated Housing & Slum Development Programme (IHSDP) - Jawaharlal Nehru National Urban Renewal Mission Scheme (JUNURUM) - Prime Minister's Integrated Urban Poverty Eradication Programme (PMIUPES) – Swarna Jayanti Shahari Rozhar Yojana (SJSRY) - Nehru Rozgar Yojana (NRY) - Tamil Nadu Slum Clearance programme - Urban Health and Sanitation programme - Role of community development wing in implementation of UCD programme, problems in implementation of urban community development programme, Application of social work method to overcome the problems in implementation of urban community development programme.		
Unit:6	**Contemporary Issues**	**2 hours**
	Expert lectures, online seminars – webinars	
	Total Lecture hours	**75 hours**

Text Book(s)	
1	Aray & Abbasi, 1995. Urbanisation and its Environmental Impacts. New Delhi: Discovery
2	Bhatttacharya B, 2006, Urban Development Concept in India, New Delhi: Clinard,
3	Datta. A (Ed.). 1980, Municipal and Urban India. New Delhi: Indian Institute of Public Administration.
Reference Books	
1	Ramachandran, 1989, Urbanisation and Urban System in India. Oxford University Press, New Delhi
2	Jayabalan. K, 2002, Urban Sociology. New Delhi: Atlantic Publishers
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	https://www.sociologygroup.com/meaning-of-urban-community/
2	https://www.pewsocialtrends.org/2018/05/22/views-of-problems-facing-urban-suburban-and-rural-communities/
3	https://www.makaan.com/iq/news-views/urban-development-schemes-in-india-you-should-know-about
Course Designed By:Dr. T. Priyadharisini,	

Mapping with Programme Outcomes										
COs	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	S	M	M	L	M	M	S	S	M	S
CO2	M	M	M	L	M	S	M	S	M	S
CO3	M	M	M	M	L	M	M	M	S	S
CO4	M	M	M	M	M	M	S	S	S	S
CO5	M	M	M	M	M	S	S	S	S	S

*S-Strong; M-Medium; L-Low

Course code	52C	WELFARE OF WEAKER SECTIONS	L	T	P	C
Skilled Based Subject-3			3	-	-	3
Pre-requisite		Basic knowledge on Weaker Sections, their problems and Welfare programs and policies for their upliftment.	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. Acquire basic knowledge about weaker sections and its classification.
2. Develop an understanding about their problems and the safeguard measures.
3. Become familiar with various problems and programs for their upliftment.

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Students get acquainted with advanced level of knowledge in Welfare of Weaker sections.	K2
2	Students to meet out various challenges in the modern society / community.	K3
3	Course facilitates the students to enhance their employability skills and enables them to take up the challenging job assignments.	K4
4	Students will able to find out the real cause for the problem and plan interventions	K3
5	Will nurture the Social Work Professionals to become effective Social Worker and contribute to the weaker sections of the society with commitment and integrity.	K5

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	CLASSIFICATIONS OF WEAKER SECTIONS	15 hours

Weaker sections: Definition, concept, criteria for classification of weaker sections; Meaning of Scheduled castes, Schedule tribes, Denotified communities, Nomadic and semi nomadic communities and Most backward classes –Administrative setup at the Central, State and District levels for the development of weaker sections.

Unit:2	HISTORICALAND VARIOUS PERSPECTIVES AND HARMFUL EFFECTS OF UNTOUCHABILITY	15 hours

Untouchability: Historical, Sociological and Psychological Perspectives of Untouchability – Causes of Untouchability -Harmful effects of the practice of Untouchability –Role of Social reformers, voluntary agencies and Constitutional and legislative measures in the removal of Untouchability.

Unit:3	POLICIES AND PROGRAMMES FOR SC/ ST	-15 hours

Scheduled caste: Definition –Demographic, social and economic characteristics –Problems of the Scheduled Castes –Programmes and policies of government and NGOs. Scheduled tribes: Definition, characteristics, problems of Scheduled tribes–Welfare programmes of the government.

Unit:4	BONDED LABOUR And DIFFERENTLY ABLED	14 hours

Bonded labour: Definition, meaning, features, causes, measures taken by the government to abolish it. Differently abled: types, welfare and rehabilitative measures taken by the government.

Unit:5	WOMEN EMPOWERMENT AND ROLE Of SOCIAL WORKERS	14hours
Status of women and empowerment: Problems of Women in modern India –Development and welfare of women –Constitutional provisions to safeguard the interest of women –Role of NGO‟s in the empowerment of women. Role of Social Workers in the welfare of weaker sections		
Unit:6	**Contemporary Issues**	**2 hours**
Expert lectures, online seminars – webinars		
	Total Lecture hours	**75 hours**

Text Book(s)	
1	Shankar Rao C. N. (2004), Sociology of Indian Society, New Delhi, S. Chand Publishing
2	Bindeshwar Pathak,B.N.Srivastava, (1999), Constitutional Safeguards for Weaker Sections and Minorities in India, Ashok Kumar Mittal
3	Neera Desai ,Maithreyi Krishna Raj, (1987), Women and Society in India, Ajantha publications ,India.
Reference Books	
1	Nair. T. Krishnanan (1975), Social Work Education And Development of Weaker Section, Madras School of Social Work
2	Government of India, Economical and educational development of Scheduled castes, New Delhi, Government of India
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	https://shodhganga.inflibnet.ac.in/bitstream/10603/142499/7/07_chapter%201.pdf
2	http://socialjustice.nic.in/SchemeList/index?mid=24541
4	https://svsamiti.com/women-empowerment-3
Course Designed By: Dr, T.Priyadharisini ,	

Mapping with Programme Outcomes										
COs	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	S	S	S	M	M	L	M	M	M
CO2	S	S	S	S	M	M	M	M	M	M
CO3	M	S	S	S	S	S	S	S	M	M
CO4	S	S	S	S	M	M	S	M	L	M
CO5	S	S	S	S	M	M	M	M	L	S

*S-Strong; M-Medium; L-Low

Sixth
Semester

Course code	63A	SOCIAL LEGISLATION	L	T	P	C
Core XIII			3	-	-	4
Pre-requisite		Basic knowledge on social welfare and social legislation	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. To acquire knowledge about social reforms, and social legislation and critically understand their role in controlling the social problems.
2. This course is to help learners understand the legal systems and procedures of people welfare in India.

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	It helps in understanding theprocesses in different legislations and develop skills for the same.	K3
2	Help students to understand the legal systems and procedures of people welfare in India.	K4
3	Gain insight into the problems faced by women and children and remedial measures through legislation.	K3
4	Understand democracy, social welfare and the system of governance prevailing in India	K3
5	Gain insight to the working conditions of children, SC, ST and other weaker sections of the society with reference to the constitutional rights.	K3

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	**SOCIAL LEGISLATION AN INTRODUCTION**	**15 hours**

The concept of Social Legislation - Needs and Importance of Social legislation - Social Welfare & Social Charge - Concepts of Social Justice - Social assistance - Social Security, Directive Principles of State Policy.

Unit:2	**PERSONAL LAWS OF HINDU AND MUSLIM**	**15 hours**

The Hindu & Muslim laws governing marriage, divorce, adoption & inheritance.

Unit:3	**SOCIAL LEGISLATION FOR WEAKER SECTION**	**15 hours**

Social legislation relating to the physically, mentally & socially handicapped persons, SC/ST, legislations relating to the Welfare of the children & women.

Unit:4	**CORRECTIONAL SETTING AND SOCIAL LEGISLATION**	**14 hours**

Social legislation for amelioration of social problems such as delinquency, prostitution, dowry, beggary.

Unit:5	**SOCIAL LEGISLATION AND SOCIAL WORK**	**14 hours**
Legislation and social work, role of social worker in promoting in social justice.		
Unit:6	**Contemporary Issues**	**2 hours**
	Expert lectures, online seminars, webinars	
	Total Lecture hours	**75 hours**

Text Book(s)	
1	Agarwal.R.K, (2016) Indian Law, Central Law Agency, Allagabad.
2	Gangrade K.D, (1978), Social legislation in India, Impact Social Legislation on social change. Concept Publishing Company
3	Sone R.K. Walla D.R. - Law and layman Tara Povalla and Sons Bombay.
Reference Books	
1	Social Legislation - Its role in social welfare - Government of India, New Delhi, Publication Division.
2	Tandan .M.P. (2018), Indian Penal Code, Allagabad Association, .
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	http://ignou.ac.in/upload/bswe-02-block6-unit-31-small%20size.pdf
2	http://legislative.gov.in/constitution-of-india
3	http://egyankosh.ac.in/handle/123456789/17197
Course Designed By: Dr. T.Priyadharisini, Mrs Sasikala Mary	

Mapping with Programme Outcomes										
Cos	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	M	L	M	S	S	S	S	S	M
CO2	M	M	M	S	S	S	S	S	S	M
CO3	M	M	M	M	S	S	S	M	S	S
CO4	M	M	M	M	M	M	M	M	M	S
CO5	M	M	M	M	M	S	S	S	S	S

*S-Strong; M-Medium; L-Low

Course code	63B	CLINICAL SOCIAL WORK	L	T	P	C
Core XIV			3	-	-	4
Pre-requisite		Understanding the concept of health and functions of hospital	Syllabus Version	2020-2021		

Course Objectives:

The main objectives of this course are to:

1. Students get oriented about medical social work
2. Students will improve their awareness on many chronic diseases and on mental health
3. It will comprehend their knowledge on health care and various health programmes

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Students will able understand the importance of medical social worker in hospitals	K2
2	They can able find out the symptoms of many diseases and its causes	K5
3	Students will gain knowledge on mental health and it related issues	K2
4	It will equip them with the skills of medical social worker in handling persons with disability	K3
5	It will expand their experience on community health programmes	K3

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	**CONCEPT OF HEALTH AND HYGIENE**	**15 hours**

Health and Hygiene: meaning, definition, Determinants of health, health as a fundamenta2l right Personal and Environmental Hygiene; Communicable and Non-communicable diseases; prevention and control; Indicators of Health.

Unit:2	**MEDICAL SOCIAL WORK**	**15 hours**

. Medical social work meaning and concept. Medical social work in relation to different disciplines, multi-disciplinary approach and team work. Problems encountered by medical social worker in the field.

Unit:3	**MENTAL HEALTH**	**15 hours**

Mental health meaning definition and concept. Significant and characteristics of Mental health. Features of mental health. Factors affecting Mental health. Types of mental disorders, causes and prevention.

Unit:4	**HEALTH CARE AND HEALTH PROGRAMMES**	**14 hours**

Health Care: Concepts, health care services, Primary Health Care, present level of health care; Health Education: principles and means; National Health Programmes: ICDS, Expanded Programme of Immunization, STD control programme, National AIDS control programme.

Unit:5	**ROLE OF MEDICAL SOCIAL WORKER**	**14 hours**

Organization and administration of medical social work department in hospitals. importance of, Role of medical social worker in rehabilitating persons with disability, sex education and school health programmes. Significance of medical social worker in Community health

Unit:6	**Contemporary Issues**	**2 hours**
	Expert lectures, online seminars – webinars	
	Total Lecture hours	**75 hours**

Text Book(s)	
1	Bajpai P K (Ed): (1998), Social Work Perspective On Health, Rawat Publications
2	Bartlatt H M (1961), Social Work Practice In Health Field, National Association of Social Workers
3	Goldstein D (1955), Expanding Horizons In Medical Social Work, University of Chicago Press
Reference Books	
1	Prasad L , (1983), Rehabilitation of The Physically Hand
2	Park. J. R (2011), Textbook Of Preventive And Social Medicine, Banarsidas Bhanot Publishers
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	https://en.wikipedia.org/wiki/Hygiene
2	https://dghs.gov.in/content/1347_3_HealthProgrammes.aspx?format=Print
3	https://www.mswguide.org/careers/medical-social-work/
Course Designed By: Dr. T.Priyadharisini,	

Mapping with Programme Outcomes										
Cos	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	L	L	M	M	M	M	S	M	M
CO2	M	M	M	L	S	S	S	S	M	M
CO3	L	L	M	M	M	M	M	M	S	M
CO4	S	M	M	M	S	S	S	S	S	M
CO5	M	M	M	M	S	S	S	S	S	S

*S-Strong; M-Medium; L-Low

Course code	66A	FIELD WORK / BLOCK PLACEMENT	L	T	P	C
Core XV			-	-	3	4
Pre-requisite		Having field work experience and profession skill to organise a program	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. Students will apply their social work knowledge in the field work
2. They will practice their professional skills and techniques
3. They can successfully start their carrier as social worker in an organization

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Students will have chance to get an employment in the organisation where they are doing their field work	K3
2	Students will be able to exhibit their talents according to their specialization	K4
3	Students can face any challenges in their profession	K5
4	They will be able to give solution by using their comprehended knowledge in social work	K5
5	Students will be an effective social worker were ever they are placed	K6

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6**– Create

Students must place in an organisation for one month as block field work to complete their professional course. Through this block field work they will once again practice their knowledge and skill which they acquire thought out their study period. Block field work training will finally shape their profession talents. Through this training period they will be motivated to excel in their carrier. Block place training is essential for social worker students to strengthen them before getting an employment in their respective areas

Text Book(s)

1	Mark Doel, Steven shardlow, Paul Gordon Johnson , (2010), Contemporary Field Social Work: Integrating Field and Classroom Experience
2	Marion Bogo (2010), Achieving Competency in Social Work Through Field Education , University of Toronto Press

Reference Books

1	Bradford W. Sheafor (2014), Techniques and Guidelines for Social Work practice, Pearson Education
2	I.S.Subhedar, (2001), Field Work Training in Social Work, Rawat

Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]

1	https://fieldeducator.simmons.edu/article/a-program-evaluation-of-block-and-concurrent-practicum-formats/
2	https://www.researchgate.net/publication/323911331_What_makes_a_good_placement_Findings_of_a_social_work_student-to-student_research_study

Course Designed By:Dr.T.Priyadharisini

Mapping with Programme Outcomes										
COs	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	M	M	M	S	S	M	M	M	S
CO2	M	M	M	S	S	S	S	M	M	M
CO3	L	M	M	S	S	S	S	M	M	M
CO4	M	M	M	M	M	M	S	S	S	S
CO5	M	S	S	S	S	S	S	M	M	M

*S-Strong; M-Medium; L-Low

Course code	6EA	HUMAN RESOURCE MANAGEMENT	L	T	P	C
Elective II			3	-	-	4
Pre-requisite		Human Resource management in social work perspectives	Syllabus Version	2020-2021		

Course Objectives:

The main objectives of this course are to:

1. Understands the importance of Labor and Industrial Relations.
2. Acquires and practices a good Organizational Behavior.
3. Learns to apply social work methods in the field of Human Resource Management.

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	The students to know the status of labour community in India.	K1
2	Students should acquire the knowledge on Labour welfare and its measures.	K2
3	Course facilitates the students to enhance and analyse the conflict and management system among labour community.	K4
4	Students will be able to define human Resource and strategies of Management.	K5
5	Learns to approach Human Resources in Social work perception.	K3

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	**CONCEPT OF LABOUR IN INDIA**	**15 hours**

Concept of labour, Characteristics of Indian Labour and Types of labour. Concept and meaning of Industry, Divisions and Departments.

Unit:2	**LABOUR WELFARE AND INDUSTRIAL RELATIONS**	**15 hours**

Labour Welfare –Concept and Classifications, Role of Labour welfare officer. Industrial relations – concept, definitions, need and objectives. Factors influencing Industrial relations.

Unit:3	**TRADE UNION AND ORGANISATIONAL BEHAVIOUR**	**15 hours**

Concept, objectives and functions of Trade union, Role of trade union in labour welfare. Industrial dispute –Strike, layoff, Lock-out, Retrenchment and Closure. Organisational Behaviour –definition, objectives and need.

Unit:4	**PERSONNEL MANAGEMENT AND HUMAN RESOURCE MANAGEMENT**	**14 hours**

Personnel Management –meaning, definition and functions. Human Resource Management –Concept, Definition, importance and scope. Difference between Personnel Management and Human Resource Management.

Unit:5	**HUMAN RESOURCE MANAGEMENT AND APPLICATION OF SOCIAL WORK METHODS**	**14 hours**

Concept of Human Resource Development, meaning and functions. Scope of Social work and

Application of Social work methods in the field of Human Resource Management.		
	Total Lecture hours	**75 hours**
Text Book(s)		
1	Mamoria C B (1083), Dynamics of Industrial Relations in India –Bombay: Himalayas Publishing house.	
2	Sharma A M (2017), Industrial relations connectional and legal frame work –Bombay : Himalaya.	
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]		
1	www.mhrd.gov.in	
2	https://www.tandfonline.com/doi/abs/10.1300/J022v05n01_05?journalCode=wzea20	
3	https://www.emerald.com/insight/content/doi/10.1108/eb055279/full/html?skipTracking=true	
Course Designed By: Dr.T.Priyadharisini, Dr. Esther Shalini		

Mapping with Programme Outcomes										
Cos	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	S	S	S	M	M	L	M	M	M
CO2	S	S	S	S	M	M	M	M	M	M
CO3	M	S	S	S	S	S	S	S	M	M
CO4	S	S	S	S	M	M	S	M	L	S
CO5	S	S	S	S	M	M	M	M	L	S

*S-Strong; M-Medium; L-Low

Course code	6EB	LABOUR WELFARE	L	T	P	C
Elective-II			3	-	-	4
Pre-requisite		Basic knowledge on labour and their needs	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. Acquire basic knowledge in labour welfare
2. Develop an understanding of scope, principles and objectives of labour welfare.
3. Become familiar with various labour laws and its impacts in industrial settings.

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Students get acquainted with advanced level of knowledge in labour welfare	K2
2	Students to meet out various challenges in the industrial settings	K3
3	Course facilitates the students to enhance their employability skills and enables them to take up the challenging job assignments.	K4
4	Students will able to find out the real cause for the problem and plan interventions in organization	K3
5	Will nurture the Social Work Professionals to become effective industrial Social Worker and contribute to the organization with commitment and integrity.	K5

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	BASICS IN LABOUR WELFARE	15 hours

Concept of labour - characteristics of Indian labour- labour in unorganized sector - recommendations of national commission on labour on various issues, absenteeism and labour turnover - factors Influencing productivity.

Unit:2	SCOPE OF LABOUR WELFARE	15 hours

Concept and scope of labour welfare - classifications of labour welfare – labour welfare officer - role of labour welfare officer - impact of automation, globalization &liberalization on labour welfare. Role of Trade Unions in Labour Welfare

Unit:3	ADMINISTRATION OF LABOUR WELFARE	15 hours

Labour welfare - principles of labour welfare - administration of labour welfare at central and state level. The scheme of workers education - the objectives of workers education

Unit:4	APPLICATIONS OF LABOUR WELFARE MEASURES	15 hours

Significant labour welfare measures - housing - industrial housing policy and housing programmes - family benefit schemes - children education - cooperative society - canteen - transport facilities and recreation facilities.

Unit:5	**INDUSTRIAL ACCIDENTS**	**15 hours**
Industrial accidents -. causes and prevention - industrial health & hygiene occupational diseases - treatment and prevention - pollution control and environmental protection		
Unit:6	**Contemporary Issues**	**Hours**
Expert lectures, online seminars – webinars		
	Total Lecture hours	**75 hours**

Text Book(s)

1	Bhagoliwal T.N (1966), Economics Of Labour And Social Welfare, Sahitya Bhawan,
2	Charles. B (1961), An Introduction To Industrial Sociology, Chandler Publishing
3	GiriV.V (1958), Labour Problems In Indian Industry, Asia Publishing House

Reference Books

1.	Moorthy M. V (1968), Principles of Labour Welfare, Vishakapatnam, Gupta Brothers.
2.	Saxene R C (1968), Labour Problems And Social Welfare Meeruat: The Oxford Publishing Co.

Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]

1	https://www.yourarticlelibrary.com/management/labour-welfare-its-scope-and-importance/26102
2	https://shodhganga.inflibnet.ac.in/bitstream/10603/174927/18/12_chapter%206.pdf
4	https://www.yourarticlelibrary.com/industries/industrial-accidents-types-and-causes-of-accidents-explained-with-diagram/35400

Course Designed By: Dr. T. Priyadharisini,

Mapping with Programme Outcomes

COs	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	S	S	S	M	M	L	M	M	M
CO2	S	S	S	S	M	M	M	M	M	M
CO3	M	S	S	S	S	S	S	S	M	L
CO4	S	S	S	S	M	M	S	M	L	S
CO5	S	S	S	S	M	M	M	M	L	S

*S-Strong; M-Medium; L-Low

Course code	6EC	INDUSTRIAL RELATIONS	L	T	P	C
Elective II			3	-	-	4
Pre-requisite		Basic understanding about employee relations and conflict resolution measures	Syllabus Version	2020-2021		

Course Objectives:

The main objectives of this course are to:

1. Help students to learn basic concepts of Industrial relations
2. Help students understand conflict arising in industries
3. Gain understanding on the laws relating to industrial relations

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Students will have good knowledge about bipartite and tripartite bodies in industrial relations	K2
2	Students will get a better knowledge about various committees in an industry	K2
3	Students will have a better know how about various problems arising in an industry and conflict resolution strategies	K4
4	Students will have good knowledge about Legislation related to industrial relations	K3
5	Students will have better knowledge on collective bargaining, WPM etc	K2

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6**– Create

Unit:1	CONCEPTS OF INDUSTRIAL RELATIONS	15 hours

Definition - concept - need, importance, scope, objectives of industrial relations - Factors influencing industrial relations, bipartite and tripartite bodies in industrial relations - joint management council - works committee- Indian labour conference - standing labour committee-. Wage settlements

Unit:2	CODE OF ETHICS AND DISCIPLINE	15 hours

Ethical codes of industrial relations concept code of discipline in industry, causes and effects of industrial conflicts –problem of short term employment and out sourcing– strikes, lock outs, lay off, retrenchment, closure – need for industrial peace.

Unit:3	LEGISLATIONS RELATED TO INDUSTRIAL RELATIONS	15 hours

The Industrial Disputes Act 1941 concepts of standing order - content - procedure for certification. The Industrial Employment (Standing Orders Act) 1946. Employee discipline- Domestic enquiry.

Unit:4	TRADE UNIONS	14 hours

Definition, concept, Structure and objectives of trade unions- Growth of Trade unionism in India - positive role of trade unions - major trade unions in India - problems and weaknesses of trade unions- measures to strengthen the functioning of trade unions. Indian Trade Unions Act 1926.

Unit:5	**COLLECTIVE BARGAINING AND WPM**	**14 hours**
The Concept of collective bargaining - objectives- principles, process -subject matter for collective bargaining -administration of collective agreements - difficulties observations of the National Commission on Labour 1969) Workers participation in Management - Concept, objective, importance - forms of participation - workers participation in management in India - limitations to workers participation.		
Unit:6	**Contemporary Issues**	**2 hours**
Expert lectures, online seminars – webinars		
	Total Lecture hours	**75 hours**

Text Book(s)	
1	Sharma A M, (2015), Industrial Relations Connectional And Legal Frame Work, Publisher: Himalaya Publishing House
2	SubbaRao P. (2010), Essentials of Human resource and Industrial Relations, Himalaya Publishing House
Reference Books	
1	Pylee. M.V. &Simon George, 1995, Industrial Relations and Personnel Management, New Delhi Vikas Publishing.
2	Roberts, BC, 1962, Industrial Relations–Contemporary Problem sand Perspectives, London, and Asia Publishing House.
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	https://www.economicsdiscussion.net/industries/industrial-relations/32249
2	https://abhipedia.abhimanu.com/Article/EPFO/MTUxMzY5/Trade-Union--Meaning--Objectives-and-Benefits-Industrial-Relation-and-labour-law-EPFO
3	https://www.economicsdiscussion.net/collective-bargaining/collective-bargaining-definition-types-features-and-importance/31375
Course Designed By:Dr. T. Priyadharisini,	

Mapping with Programme Outcomes										
Cos	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	M	M	M	L	L	M	M	M	M
CO2	M	M	L	M	M	M	M	M	M	L
CO3	S	M	M	M	M	M	M	M	M	M
CO4	S	M	M	M	M	M	M	M	M	M
CO5	S	S	S	M	M	S	S	S	S	M

*S-Strong; M-Medium; L-Low

Course code	6ED	SOCIAL WORK WITH FAMILY & CHILDREN	L	T	P	C
Elective III			3	-	-	4
Pre-requisite		Essential knowledge on Human Growth and Development Basic knowledge on the Mankind and Society in Indian Purview	Syllabus Version		2020—2021	

Course Objectives:

1. To impart knowledge on the concept of family, it's functions and significance to the society.
2. To exchange thoughts on the present/modern trends of family to generate awareness on the intense situations, such as child abuse, extreme poverty, malnutrition and juvenile delinquents and increase understanding on the present position of children in India to develop notions of good practice with children and families.
3. Introduce the National & International welfare plans meant for children and the families to prepare the generalist for service delivery with children and families.

Expected Course Outcomes:

1	Students can recollect their position and roles in their family.	**K1**
2	Students shall be acquainted with advanced level of knowledge on the primary institution of the society	**K2**
3	Students as the generalist shall make their family better and be prepared for service delivery with children and families.	**K3**
4	Students will be able to identify the true colour and discover the roots of every intense ground against the children and families.	**K4**
5	Knowledge on the existing policies and programmes shall kindle the students to further examine the results and impacts in the society	**K5**

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	**CONCEPT OF FAMILY**	**15 hours**

The concept of family - family as a social unit - the functions of family - modern family - cultural aspects and the present trends of family.

Unit:2	**PAST & THE MODERN FAMILY**	**15 hours**

Importance of family in the present context; Effects of Industrialisation, Westernisation, Modernisation and Urbanisation, on the family.

Unit:3	**SIGNIFICANCE OF CHILD AND THEIR ISSUES**	**15 hours**

The place & significance of the child in the family, major problem of children in India, child hood and its importance, the present position of children. Major problems of children in India, Child labour, Street Children Juvenile Delinquents, Female infanticide, Sexual Abuse of Children.		
Unit:4	**UN DECLARATION FOR CHILDREN**	**14 hours**
The child rearing patterns; emerging philosophy of child development, UN declaration of the rights of the child, National policy for children in India.		
Unit:5	**NATIONAL & INTERNATIONAL SERVICES**	**14 hours**
Family Welfare Services, File Year Plans or Family Welfare Services ; CSWB; child development services under the five year plan in India, National and International agencies in Family Welfare & Child Welfare.		
Unit:6	**Contemporary Issues**	**2 hours**
	Expert lectures, online seminars – webinars	
	Total Lecture hours	**75 hours**

Text Book(s)

1	Hurlock, Elizabeth B. (1956), Child Growth and Development. New York (330 West 42nd Street): McGraw-Hill Book Company
2	Anderson Michael, (1971), Sociology of the family - Penguin Books; 1st edition
3	C.N. Shankar Rao ,(2006), Sociology Principles of Sociology, S Chand; 6th Rev. Edn. 2006 edition

Reference Books

1.	Handbook of Social Welfare in India, Profile of Child in India; Ministry of Social Welfare.- Government of India
2.	Child Development in India, Vol I & II. – Kumar

Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]

1.	https://www.unicef.org/child-rights-convention/convention-text
2	https://www.slideshare.net/salmanhabeebek/international-agencies-of-child-welfare
3	https://childmind.org/topics/concerns/behavior/
	Course Designed By: Dr.T.Priyadharisini, Mr. John Wesley

Mapping with Programme Outcomes

Cos	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	L	L	M	M	M	M	M	M	M	S
CO2	M	M	M	M	M	S	S	S	M	M
CO3	S	M	M	S	S	S	S	S	M	M
CO4	S	M	S	S	S	M	S	S	S	M
CO5	M	M	S	S	S	S	S	S	S	S

*S-Strong; M-Medium; L-Low

Course code	6EE	COUNSELLING THEORY AND PRACTICE	L	T	P	C
Elective III			3	-	-	4
Pre-requisite		Basic knowledge in counseling and its significance	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. Impart the knowledge on counseling its process techniques and skills
2. Equipping with assessment techniques of counselling
3. Enabling their practical knowledge of counselling

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Understanding the need for counseling in life	K2
2	Equipping themselves to be a good counselor	K4
3	Developing confident in giving counseling to different clients	K4
4	Promoting the society or the individual to have a quality of life	K5
5	Drafting new module in the area of counseling as an effective intervention	K6

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	CONCEPT OF COUNSELLING	15 hours

Introduction to counselling Meaning and Definition of Counselling. Characteristics of a good counsellor- The common features of counsellors. The identity of counselling. Guidance: Meaning of Guidance, Types of Guidance and its Functional aspects. Basic principles and assumptions underlying guidance.

Unit:2	BASIC SKILLS OF COUNSELLING	15 hours

Basic skills of counseling- Attending, listening, reflective skills and probing skills. Counseling as a process- out come goals of counseling, stages of counseling process. Counseling theories psychodynamics, Sigmund Freud, Alfred Adler. Humanistic counseling- person centered counseling [Carl Rogers] Transactional Analysis, Cognitive theory and behaviour counseling.

Unit:3	DIFFERENT APPROACHES	15 hours

Different approaches to counseling client centered, behavioural cognitive, solution oriented

Unit:4	EGNMODELOFCOUNSELLING	14hours

The Egan model of counseling - the skilled approach
Stage I problem exploration and clarification
Part I attending and listeningAttending, orientation oneself to be present Micro skills - active listening - verbal andnon-verbal messages and behavior
Part II helpers response and clients self-exploration Helper's skills: accurate empathy (primary level) respect, genuineness, and concreteness.Client's skill - self-exploration
Stage II: **Integrative understanding dynamic self-understanding**
Part I: Focusing, summarizing, and probing for missing experiences behavior, feelings
Part II: Helper's skill All the skills of stage 1, self-disclosure, immediacy, confrontation clients skills non-defensive Listening, and dynamic self-understanding.
Stage III: facilitating action; developing a new perspective, preferred scenario.

Part I: Helping the client see alternatives- helping the client choose and formulate actionplans - helping the client implement and evaluate. **Part II**: helper's skills All the skills of action programmers (problem solving decision make in, behavior modification, homework, training in interpersonal skills) support from the helper clients skills - cooperation, risk taking, acting Selective and integrative counseling- multi model counseling, counselor-counselee Relationship. Counselor's needs in counseling, developing self-awareness –personalqualities of counselor , counselor as a model		
Unit:5	**GROUPCOUNSELLING**	**14 hours**
Group counseling – definition advantages of group counseling, process of group counselling ethical practices in counseling, counseling in school setting, palliative care counseling and rehabilitation counseling.		
Unit:6	**Contemporary Issues**	**2 hours**
Expert lectures, online seminars – webinars		
	Total Lecture hours	**75 hours**

Text Book(s)	
1	N.D. Gururani,2005 Guidance¬& Counselling: Educational, Vocational & Career Planning, Akansha Publishing House, New Delhi.
2	Kottler, J.A. andBrown, R.W., 2000 Introduction to Therapeutic Counselling, Brooks/Cole,¬ U.S.
3	Woofe, R & Dryden,W.1996 Handbook of Counselling Psychology, Sage, New Delhi.
Reference Books	
1	Gelso, Charles J. &Fretz, Bruce R., 1995 Counselling Psychology, Prism Book Pvt. Ltd. Bangalore.
2	Dave, Indu, 1991 The Basic Essentials of Counselling, Sterling Publishers,¬
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	https://www.slideshare.net/tmxyz/guidance-counselling-29066361
2	https://www.tandfonline.com/doi/pdf/10.1080/03057877180000081
3	https://www.counselling-directory.org.uk/counselling.html
Course Designed By: Dr. T. Priyadharisini,	

Mapping with Programme Outcomes										
Cos	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	M	M	L	L	M	M	M	L	M
CO2	L	M	M	L	M	M	M	M	M	M
CO3	M	M	M	M	M	M	N	M	M	M
CO4	S	S	S	M	M	S	S	M	M	S
CO5	S	S	S	S	S	S	S	M	M	S

S-Strong; M-Medium; L-Low

Course code	6EF	YOUTH WELFARE	L	T	P	C
Elective III			3	-	-	4
Pre-requisite		Basic understanding about youth and their needs	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. Helps students to understand youth and their culture
2. Students will know about the influential factors in the life of youth
3. It will improve their knowledge on national youth welfare programme

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Students can thorough on youth welfare programmes	K2
2	Students develop their confidence level to perform as youth welfare officer at national level	K3
3	It will facilitate them to organise many innovative training programme for youth	K3
4	It will make to develop critical approach in the field of youth welfare	K4
5	Professional knowledge will support them to develop an intervention for youth development.	K6

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	YOUTH	15 hours

Definition types of youth. Youth in India – Youth welfare. Need and Importance .Social work for the empowerment of Youth . Role of Social Workers in Youth welfare

Unit:2	YOUTH CULTURE	15 hours

. The values and life styles of youth. Youth and Modernisation - The period of youth in the life cycle – Emotional problems of the Youth – Parent youth conflicts – youth unrest.

Unit:3	INFLUENTIAL FACTORS IN THE LIFE OF YOUTH	15 hours

Youth in the context of Education, Religion and politics – The influence of poverty and unemployment of youth. The involvement of youth in social services – Role of youth in National Development and social change.

Unit:4	PROBLEMS OF YOUTH	15 hours

Problems of urban and rural youth. Alcoholism and drug dependency among youth – youth and crime – Exploitation of youth for communalism and terrorism – special problems of female youth – Youth and mass media – Role of youth against the social evils

Unit:5	NATIONAL YOUTH POLICY	15 hours

National youth policy – National sports policy – youth welfare organization – National cadet corps – National service scheme – youth hostels and youth clubs – youth movements – leadership training for youth – promotion of national integration – Counselling services – training youth in community development programmes – youth festivals youth camps and youth exchange programmes.

Unit:6	**Contemporary Issues**	**2 hours**
	Expert lectures, online seminars – webinars	
	Total Lecture hours	**75 hours**

Text Book(s)	
1	Ahuja Ram. 1992. Social problems in India. New Delhi: Rawat publications
2	Rajendra. J, 1992, Modernisation of youth in India, New Delhi: Rawat Publications Pvt. Ltd
Reference Books	
1	Saraswathi. S, 1998, Youth in India, New Delhi: ICSSR .
2	Singh DR, 1987, Rural Youth, Allahabad: Choogh Publications.
Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]	
1	https://www.slideshare.net/malamahalaha/youth-welfare
2	https://youth.gov/youth-briefs/foster-care-youth-brief/challenges
3	https://www.manifestias.com/2020/01/13/national-programme-for-youth-and-adolescent-development-npyad/
Course Designed By: Dr.T.Priyadharisini	

Mapping with Programme Outcomes										
Cos	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	L	M	M	M	L	M	M	M	M	M
CO2	M	M	M	M	M	M	MS	S	S	S
CO3	M	M	M	M	L	M	M	M	M	M
CO4	S	S	M	S	S	M	M	M	M	S
CO5	S	S	S	M	M	S	S	S	S	M

*S-Strong; M-Medium; L-Low

Course code	6ZD	NGO MANAGEMENT	L	T	P	C
Skill Based Subject-4			3	-	-	3
Pre-requisite		Basic knowledge on NGO, Types and registration process and programs and policies framing for the welfare and upliftment of the Society.	Syllabus Version		2020-2021	

Course Objectives:

The main objectives of this course are to:

1. Acquire basic knowledge about NGO and its functions
2. Develop an understanding about the project planning, formulation and implementation.
3. Gaining knowledge about fund raising techniques and project proposal writing

Expected Course Outcomes:

On the successful completion of the course, student will be able to:

1	Students get acquainted with advanced level of knowledge in NGO Management.	K2
2	Students to meet out various challenges in the field of Voluntary organisations..	K3
3	Course facilitates the students to enhance their employability skills and enables them to take up the challenging job assignments.	K4
4	Students will able to find out the real cause for the problem and plan interventions	K3
5	Will nurture the Social Work Professionals to become effective Social Worker and contribute to the welfare of the society with commitment and integrity.	K5

K1 - Remember; **K2** - Understand; **K3** - Apply; **K4** - Analyze; **K5** - Evaluate; **K6** – Create

Unit:1	NGO - HISTORY, TYPES AND NEEDS	15 hours

Non-government organisation: Definition, Meaning, Objectives, Principles, Historical Development of NGOs in India. Need for NGOs. Types of Non-government organisation, Role of NGO's in the development of a country.

Unit:2	REGISTERATION, BY LAWS PREPARATION AND MONITORING MECHANISM OF NGO.	15 hours

Registration and Establishment of NGOs: Societies Act, Trust Act, Company's Act (Sec. 25), Bylaws Preparation and Legal Status of NGO. Monitoring Mechanism adopted by Governments – FCR Act. Administration, Policy Making: Membership Classification, Aims and Objectives of the Executive Committee, Office Bearers and Governing Counsel, and Rights, Power and Duties.

Unit:3	PROJECT MANAGEMENT	15 hours

Project identification: Feasibility/Base Line studies –Project Formulation –Planning and Policy making –Strategic Formation –Preparation of project proposals –Project implementation.

Unit:4	FUND RAISING AND RESOURCE MOBILIZATION	14 hours

Budgeting: Meaning, Steps, important items in Budget –Resource Mobilization –Central and State Government Assistance and Other Assistance **–Fund Raising**: Meaning, techniques –Income

Generation Programmes (IGP), –Financial Management –Financial Collaboration between Funding Organization and Non-Profit Organizations.

Unit:5	**PROJECT - EVALUATION, MONITORING AND APPRAISAL**	**14 hours**

Project evaluation and monitoring: Aims, Objectives, Purposes –Creating management Information system **–Project appraisal**: Meaning and techniques –Logical Frame Analysis (LFA) Participatory Rural Appraisal (PRA).

Unit:6	**Contemporary Issues**	**2 hours**
	Expert lectures, online seminars – webinars	
	Total Lecture hours	**75 hours**

Text Book(s)

1	Kumar.A. (2003), Social change through NGO'S, Anmol Publishers.
2	Rodrigues, (1983), Hand Book for Management of Voluntary organisations, Madras,Alfa.
3	Kandasamy.M 1998 Governance and Financial Management in Non – Profit Organization, New Delhi, Caritas India.

Reference Books

1.	Mukherjee, 1995 Participatory Rural Amitarva(Ed) Appraisal: Methods and Application In Rural Planning, New Delhi,Vikas
2	Mukherjee, K.K 1986 Voluntary Organization: and Mukherjee Some Perspectives, Sutapa Hyderabad, Gandhi Peace Centre.
3	Robin Lall,. (2004), The Dynamics of NGO'S New Delhi,Dorminant Publishers Sakararan.

Related Online Contents [MOOC, SWAYAM, NPTEL, Websites etc.]

1	https://managementhelp.org/projectmanagement/
2	https://managementhelp.org/projectmanagement/
3	https://en.wikipedia.org/wiki/Project_management#:~:text=Project%20management%20is%20the%20process,goals%20within%20the%20given%20constraints

Course Designed By: Dr.T.Priyadharisini, & Mr. Francis Xavier.

Mapping with Programme Outcomes										
COs	**PO1**	**PO2**	**PO3**	**PO4**	**PO5**	**PO6**	**PO7**	**PO8**	**PO9**	**PO10**
CO1	M	M	M	L	M	M	S	S	M	S
CO2	M	M	M	L	M	M	S	S	M	S
CO3	S	S	S	L	M	S	S	S	M	S
CO4	M	L	L	M	M	M	M	M	M	S
CO5	M	M	M	M	M	M	S	M	M	S

*S-Strong; M-Medium; L-Low

Annexure

Bachelor of Social Work (BSW)

Syllabus

(With effect from 2020-2021)

Program Code:

DEPARTMENT OFSOCIALWORK
Bharathiar University
(A State University, Accredited with "A" Grade by NAAC and
13th Rank among Indian Universities by MHRD-NIRF)
Coimbatore 641 046, INDIA

Includes 25% / 40% continuous internal assessment marks for theory and practical papers respectively. @ No University Examinations. Only Continuous Internal Assessment (CIA) # No Continuous Internal Assessment (CIA). Only University Examinations. * For the subject of Clinical Social Work in VIth Semester, the 2014 syllabus should be follow.

List of Elective Papers (Colleges can choose any one of the paper as electives)		
Elective –I	A	Community Development
	B	Urban Community Development
	C	Welfare of Weaker Section
Elective –II	A	Human Resource Management
	B	Labour Welfare
	C	Industrial Relations
Elective-III	A	Social Work with Families and Children
	B	Counselling Theory and Practice
	C	Youth Welfare

Note : The existing syllabus be followed for the above papers (except Core VI – Counseling and Guidance, Allied III - Computer and Office Automation, Skill Based Subject-3: Welfare of Weaker Sections, Core XIV - Clinical Social Work, Skill Based Subject -4:NGO Management and Elective II-A Human Resource Management). The title of the papers - Elective III A, “Social Work: Family and Child Welfare” and Core XII – “Mini Field Work: Practical – Documentation” has been changed as “Social Work with Families and Children” and “Documentation and Reporting: Practical” respectively. The syllabus for the papers- Counseling and Guidance, Computer and Office Automation, Welfare of Weaker Sections, Clinical Social Work, NGO Management and Human Resource Management are furnished below: