Bharathiar University, Coimbatore – 46
Part II English - Paper I – Semester I
(For undergraduate students admitted from 2008-09 onwards)

Unit 1: Prose

1.1 Headache – R.K. Narayan
1.2 Gettysburg Address – Abraham Lincoln
1.3 History of Chess – Barbara Mack

Unit 2: Poetry

2.1 Satan’s Speech – John Milton
2.2 The Village Schoolmaster – Oliver Goldsmith
2.3 The Palanquin Bearers – Sarojini Naidu

Unit 3: Short Stories

3.1 The Portrait – Aldous Huxley
3.2 My God Betrayed Me – Miss Suparna Mam
3.3 Two Gentleman of Verona – A.J.Cronin

Unit 4: One-act Plays

4.1 The Never Never Nest – Cedric Mount
4.2 Refund – Frits Karinthy

Unit 5: Functional Grammar

5.1 Subject-verb Agreement
5.2 Articles
5.3 Simple Past and Present Perfect
5.4 Modals: will, would, shall, should
5.5 Modals: can, could, may, might
5.6 Active and Passive Voice
5.7 Direct and Reported Speech
5.8 Preposition
5.9 Countable and Uncountable Nouns

Book Prescribed: Shades of Life: A Multi-skill Course in English by Dr K.M Prabhu, Dr K Revathi and Dr P Bhaskaran Nair
Cambridge University Press, Chennai. No.044-28291294
Objectives of the course

• To sensitize students to their communicative behavior
• To enable them to reflect and improve on their communicative behavior/performance
• To build capacities for self criticism and facilitate growth
• To lead students to effective performances in communication

Introduction to the course (warm up activities)

Unit 1 Listening Skills

- Types of Listening (theory/definition)
- Tips for Effective Listening
- Academic Listening- (lecturing)
- Listening to Talks and Presentations
- Listening to Announcements- (railway/bus stations/airport/stadium announcement etc.)
- Listening to Radio and Television

Unit 2 Telephone Skills

- Basics of Telephone communication
- How to handle calls- telephone manners
- Leaving a message
- Making requests
- Greeting and Leave Taking over phone(etiquette)
- Asking for and giving information
- Giving Instructions
- Listening for Tone/Mood and Attitude at the other end
  Handling the situations especially trouble shooting
  Teleconference handling
  Handling Tele interviews for Call Centres
**Unit 3 Writing Skills**

- Standard Business letter
- Report writing
- Email drafting and Etiquettes
- Preparing Agenda and writing minutes for meetings
- Making notes on Business conversations
- Effective use of SMS
- Case writing and Documentation

**Unit 4 Career Skills**

- Applying for job
- Cover letters
- Resume and Effective Profiling
- Interviews
- Group discussions

**Unit 5 Soft Skills**

- Empathy(Understanding of someone else point’s of view)
- Intrapersonal skills
- Interpersonal skills
- Problem solving
- Reflective thinking
- Critical thinking
- Negotiation skills

Section A
Objective type questions. Students will pick out the correct answer from the four options given. (10x1=10 marks)

Section B
Short notes in 50 words
Students will answer five questions. (Either or choice) (5x5=25 marks)

Section C
Answer in 100 words
Students will answer five questions (Either or Choice) (5x8=40 marks)
Unit 1: Prose
1. The Refugee – K.A. Abbas
2. The Lion and the Lamb – Leonard Clark
3. The Lady or the Tiger? – Frank R. Stockton

Unit 2: Poems
1. The Solitary Reaper – William Wordsworth
2. Gift – Alice Walker
3. O, What is that Sound – W.H.Auden

Unit 3: Short Stories
1. The Fortune-Teller – Karel Capek
2. The Postmaster – Rabindranath Tagore
3. The Model Millionaire – Oscar Wilde

Unit 4: One-act Plays
1. The Death Trap – Saki (H.H. Munro)
2. The Dear Departed: A Comedy in One-Act – Stanley Houghton

Unit 5: Communicative Grammar
1. Seeking and giving information – statements and questions
2. Being informal – phrasal verbs
3. Expressing ability, possibility, etc – Modals and other devices

Books Prescribed: Panorama: English for Communication by Board of Editors, Emerald.
Unit 1. Prose

1. Lalajee
2. Face of Judas
3. Cinderella

Unit 2. Poetry

4. Laugh and Be Merry
5. Matilda
6. The Ballad of Father Gilligan

Unit 3: Short Stories

7. Hunchback Sundari
8. The Eyes Are Not There
9. An Astrologer’s Day

Unit 4: One-act Plays

10. Macbeth Soliloquy – Out, Out, Brief Candle
11. Julius Ceasar - Anthony’s Funeral Speech

Unit 5: Functional English

Parts of the exercises in each chapter

Books Prescribed: Cascade by Board of Editors, Macmillan
Question Paper Pattern for Part II English language Paper I, III & IV.

Section A (8x1=8 marks)

1-8. (Eight one word questions – 2 questions each from Unit I, II, III & IV)

Section B-I (4x5=20)

a. Four paragraph questions of either-or type – one from each of Units I, II, III and IV.
   (Answers in 100 words each)

Section B-II (4x8=32)

b. Four essay question of either-or type – one from each of Units I, II, III and IV.
   (Answers in 250 words each)

Section C (15 marks)

Grammar and Functional English – Questions from the exercises in Unit V.