BHARATHIAR UNIVERSITY, COIMBATORE-641 046 B.A ENGLISH LITERATURE WITH COMPUTER APPLICATIONS (CBCS PATTERN) WITH COMPULSORY DIPLOMA IN COMMUNICATIVE ENGLISH

(For the students admitted during the academic year 2008-2009 and onwards)

SCHEME OF EXAMINATIONS

| | Examinat | | | nination | l | | |
|------|---|----------------------|-------------|-----------|--------------|-------|--------|
| Part | Study Components / Course Title | Inst. Hours/ Week | Duration | CIA \$ | Uni. Exam | Total | Credit |
| | Semester I | | | | | | |
| I | Language-I | 6 | 3 | 25 | 75 | 100 | 3 |
| II | English-I | 6 | 3 | 25 | 75 | 100 | 3 |
| III | CORE I – PROSE -1 | 5 | 3 | 25 | 25 75 100 4 | | |
| III | CORE II – FICTION – 1 | 5 | 3 | 25 75 100 | | | 4 |
| III | ALLIED PAPER I SOCIAL HISTORY OF ENGLAND | 6 | 3 | 25 75 100 | | | 5 |
| IV | Environmental Studies # | 2 | 3 | - 50 50 | | 50 | 2 |
| | | | | | | | |
| | Semester II | | | L | | | |
| I | Language-II | 6 3 25 75 | | 75 | 100 | 3 | |
| II | English-II | 6 | 3 | 25 | 75 | 100 | 3 |
| III | CORE III – POETRY – I | 5 | 3 | 25 | 75 | 100 | 4 |
| III | CORE IV – DRAMA – I | 5 | 3 | 25 75 | | 100 | 4 |
| III | ALLIED PAPER II HISTORY OF ENGLISH LITERATURE | 6 | 3 | 25 75 100 | | 100 | 5 |
| IV | Value Education – Human Rights # | 2 | 3 | - | 50 | 50 | 2 |
| | Semester III | | | | | | |
| I | Language-III | 6 | 3 | 25 | 75 | 100 | 3 |
| II | English-III | 6 | 3 | 25 | 75 | 100 | 3 |
| III | Core V – PROSE – II | 4 | 3 | 25 75 | | 100 | 4 |
| III | Core VI – FUNDMENTALS OF INFORMATION TECHNOLOGY | 4 | 3 | 25 75 100 | | 100 | 4 |
| III | Allied : III - LITERARY FORMS | 5 | 3 | 25 | 75 | 100 | 5 |
| IV | Skill based Subject 1 (DIPLOMA PAPER – 1) | 3 | 3 | 25 | 75 | 100 | 3 |
| IV | Tamil@ / Advanced Tamil# (OR) | | ······ | | | 100 | |
| | Non-major elective - I (Yoga for Human Excellence)# / Women's Rights# | 2 | 3 | 75 | | 75 | 2 |
| | Semester IV | | | | | | |
| Ι | Language-IV | 6 | 3 | 25 | 75 | 100 | 3 |
| II | English-IV | 6 | 3 | 25 | 75 | 100 | 3 |
| III | Core VII – POETRY – II | 4 | 3 | 25 | 75 | 100 | 4 |
| III | Core VIII – SOFTWARE ENGINEERING | 4 | 3 | 25 | 75 | 100 | 4 |
| III | Allied : IV LITERARY CRITICISM | 5 | 3 | 25 | 75 | 100 | 5 |
| IV | Skill based Subject 2 (DIPLOMA PAPER – 2) | 3 | 3 | 25 | 75 | 100 | 3 |
| IV | Tamil @ /Advanced Tamil # (OR) | 2 | 3 | 75 | | 75 | 2 |
| | Non-major elective -II (General Awareness #) | | | 70 70 | | | |
| | Semester V | | | | | | |
| III | Core IX – SHAKESPEARE – I | 6 | 3 25 75 100 | | | | 4 |

Elective -III

Extension Activities @

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25

25

50

75

75

100

100

50

3700

5

3

1

140

3

3

3

Total

| III | Core X – INDIAN WRITING IN ENGLISH | 6 | 3 | 25 | 75 | 100 | 4 |
|-----|---|-----|---|----|----------|-----|----------|
| III | Core XI – BASIC PROGRAMMING AND INTERNET | 4 | 3 | 20 | 55 | | |
| | Core XI – BASIC PROGRAMMING AND INTERNET – | 2 | 3 | 15 | 10 | 100 | 4 |
| | PRACTICAL | ۷ | | 13 | 10 | | |
| III | Core XII – ENGLISH FOR MASS COMMUNICATION | 5 | 3 | 25 | 75 | 100 | 4 |
| 111 | Elective –I | 4 | 3 | 25 | 75 | 100 | 5 |
| IV | Skill based Subject 3 (DIPLOMA PAPER – 3) | 3 | 3 | 25 | 75 | 100 | 3 |
| | Semester VI | | | | | | |
| III | Core XIII – SHAKESPEARE – II | 6 | 3 | 25 | 75 | 100 | 4 |
| III | Core XIV – INTENSIVE STUDY OF AN AUTHOR – | 6 | | 25 | 75 | 100 | 1 |
| • | | | | | | | |
| | TAGORE | 6 | 3 | 23 | 73 | 100 | T |
| III | TAGORE CORE XV – PC SOFTWARE (MS OFFICE) | 3 | 3 | 20 | 75 55 | 100 | т |
| III | | 3 2 | 0 | | , - | 100 | 4 |

- \$ Includes 25/40% continuous internal assessment marks for theory and practical papers respectively.
- @ No University Examinations. Only Continuous Internal Assessment (CIA)
- # No Continuous Internal Assessment (CIA). Only University Examinations.

Skill based Subject 4 (DIPLOMA PAPER – 4)

| List of Elective papers (Colleges can choose any one of the paper as electives) | | | | | |
|---|---|--|--|--|--|
| Elective – I | A | ENGLISH FOR COMPETETIVE EXAMS. | | | |
| | В | STUDY OF INDIAN THEATRE | | | |
| | C | PUBLIC SPEAKING | | | |
| Elective – II | A | COMMUNICATIVE ENGLISH | | | |
| | В | FUNDAMENTALS OF COMPARATIVE LITERATURE | | | |
| | C | WRITING SKILLS | | | |
| Elective - III | A | INDIAN LITERATURE IN ENGLISH TRANSLATION | | | |
| | В | STUDYING NOVELS | | | |
| | C | TRANSLATION TASKS | | | |

B.A English Literature with CA

Semester I : Core I - Prose I

Subject Description: This paper aims at Introducing the students to the important authors of English in prose.

Objective:

On successful completion of the paper the students should have known about the writers of prose in English.

Contents:

Detailed:

- 1. On Habits
- 2. On running after one's hat
- 3.An episode from Dr.Cronin's medical career.
- 4.The Lotus eater
- 5.On Sporting Spirit
- 6.On Parents and Childre
- 7. Comfort
- 8. The Happy Man

Non-Detailed:

- 1. Window view
- 2.Different inside
- 3.Our own civilization
- 4. Education and Training of character
- 5.Literature and Science
- 6.A Point of view
- 7.What I believe

Book Prescribed

1. Selected Prose for Degree Classes by K P K Menon (Macmillan)

Core II -Fiction I

Subject Description: This paper aims at Introducing the students to the field of Fiction.

Objective:

On successful completion of the paper the students should have known of Novels and Novelists in General.

Content:

- 1. Pride And Prejudice By Jane Austen
- 2. The Old man and the Sea. By Ernest Hemingway.
- 3. The Vicar of Wakefield. By Oliver Goldsmith.

Books Prescribed:

- 1. Pride And Prejudice By Jane Austen (Macmillan)
- 2. The Old man and the Sea. By Ernest Hemingway. (Vasans-Madurai)
- 3. The Vicar of Wakefield. By Oliver Goldsmith. (Macmillan)

Allied Paper: I Social History of England

Subject Description: This paper aims at Introducing the students to the Social History of England.

Objective:

On successful completion of the paper the students should have known of English Society and History of England.

Content:

- 1.The Renaissance
- 2. The Reformation
- 3. The Spanish Armada
- 4.Colonization
- 5.Civil War
- 6.Restoration in England
- 7. American war of Independents
- 8. The Agrarian Revolution
- 9.The Industrial Revolution
- 10. The Reform Bills
- 11.World Wars
- 12. The Progress of Science and Technology

Book Prescribed:

Social History of England: by Dr. Thailambal -ENNES Publications -Udumalpet.

Semester II Core III –Poetry- I

Subject Description: This paper aims at Introducing the students to the field of Poetry in English Literature.

Objective:

On successful completion of the paper the students should have known of Poets and Poems in English Literature.

Content:

Detailed:

- 1.On His Blindness.
- 2. The Daffodils
- 3.La Belle Dame Sans Merci
- 4.Ulysses
- 5. The Ballad of Earl Haldan's daughter.
- 6.The Vagabond

Non-Detailed.

- 1. Night and Death
- 2.A Passerby
- 3. Stopping by woods on a snowy evening
- 4. Menelaus and Helen

Book Prescribed:

An Introduction to Poetry By Xavier (Macmillan)

Core IV -Drama - I

Subject Description: This paper aims at Introducing the students to the field of Drama in English Literature.

Objective:

On successful completion of the paper the students should have known of Dramas and Dramatists.

Content:

Detailed:

A Dolls House by Ibsen

Non-Detailed:

Edward II. by Marlow

The Rivals by Sheridan.

Books Prescribed:

- 1.A Dolls House by Ibsen (Macmillan)
- 2. Edward II. by Marlow(Macmillan)
- 3. The Rivals by Sheridan (Macmillan)

Allied Paper -II: History of English Literature.

<u>Subject Description:</u> This paper aims at Introducing the students to the History of Literature and Great Authors in English.

Objective:

On successful completion of the paper the students should have known of the History of Literature and Great Authors in English .

Content:

- 1. The Age of Shakespeare Verse, Drama and Prose.
- 2. The Age of Milton Milton
- 3. The Age of Dryden- Verse, Drama and Prose
- 4. The Age of Pope- Verse, Drama and Prose
- 5. The Age of Johnson-General Prose and the Novel
- 6. The Age of Wordsworth- General Prose and the Novel
- 7. The Age of Wordsworth-The older Poets , the Younger Poets.
- 8. The Age of Tennyson-Verse, General Prose and The Novel.
- 9. The Age of Hardy
- 0. The Present Age.

Book Prescribed:

An Outline History of English Literature. by William Henry Hudson.

(B.I Publications Pvt ltd)

SEMESTER-III Core V -Prose -I I

Subject Description: This paper throws more lights on Prose writers in English Literature.

Objective:

The Students would have come to have a thorough knowledge of Prose and Prose writers in English.

Content

Detailed:

1.Bacon: Of Truth

2.Lamb:Dream Children

3.Goldsmith: The Man in black

4. Addison: Sir Roger and Will wimble.

5.Steele: The Spectator Club 6.Robert Lynd :The Unexpected

Non-Detailed

- 1.Hazlitt-On Familiar style
- 2.Macaulay Oliver Goldsmith
- 3.R L Stevenson-Walking tours
- 4.G K Chesterton-On Running after one's hat.
- 5.Morley-On Doors
- 6.Cowley-Of myself.

Book Prescribed: English Essays: A Representative Anthology Ed by W Cuthbert Robb. (Blackie and Sons)

Core VI -FUNDAMENTALS OF INFORMATION TECHNOLOGY

Unit-1

Introduction to Computer systems:

Introduction to Computers - Classification Digital I Computer Systems - anatomy of Digital Computer - Computer Architecture - Number Systems - Memory Units - Auxiliary Storage devices - Input / Output Devices. - Computer Software and Software Development: Introduction to Computer Software - Operating Systems - Programming Languages - General Software features and tends.

Unit-2

Database management systems:

Data processing – Introduction to DBMS - Database Design Telecommunications Introduction to Telecommunication - Computer Networks - Communications systems - Distributed systems

Unit-3

Internet and intranet:

Internet and WWW - Electronic Mail - Intranets - Multimedia and virtual Reality: - Introduction to Multimedia - Multimedia tools - Introduction to Virtual reality

Unit - 4

New Technologies in information technology:

Electronic commerce - Hyper media - data warehouses and data marts - data mining - on-line analytical processing (OLAP) - Geographic information systems (GIS).

Unit-5

Applications of Information Technology:

Computers in Business and Industries - computers in home - computers in educational and training - computers in entertainment, science, medicine and engineering.

Books prescribed:

Fundamentals of Information of Technology by Alexis Leon and Mathews Leon, Vikas Publishing House Pvt. Ltd, New Delhi.

Allied Paper III - Literary Forms.

<u>Subject Description</u>: This paper aims at introducing to the students the various forms of Poems, Prose, Drama, etc.

Objective:

On successful completion of the paper the students should have known of more Novels and Novelists.

Content

The following chapters are omitted

Section-I- Poetry Chapter IV

Section II-Drama: Chapters IV, V, VI and VII

Section III- Prose : Chapters V,VI

Book Prescribed: A Background to the study of English Literature-by Prasad (Macmillan)

SEMESTER –IV Core –VII-Poetry -II

<u>Subject</u> <u>Description</u>: Introducing the students to Milton and other Great Poets in English.

Objective:

On successful completion of the paper the students should have more Knowledge of Poems and Poets in English.

Content:

Detailed:

Paradise Lost Book- I

Non- Detailed:

- 1.Strange Meeting
- 2.Ode on Grecian urn
- 3.My Last Duchess
- 4.The Stone

Books Prescribed:

- 1.Paradise Lost Book I by Milton -Macmillan
- 2. English for Excellence-Poetry by Lalitha Nartarajan-Anuradha Agencies.

Core -VIII- SOFTWARE ENGINEERING

Unit-1

Introduction - software - software crisis - software myths - computer based systems - Hardware considerations- software considerations- system analysis- check list- system specification

Unit - 2

Software requirements specification - system modeling - software prototyping developing simple formal specification - error specification - model based specification - object oriented design.

Unit-3

Design process consideration - transform analysis- design heuristics - design optimisation - data structure verses data flow techniques -Jackson system development - warnier - orr diagrams - data structures system development

Unit - 4

Real time systems - data flow oriented design method - programming function reliability- software reuse - CASE - software development environments.

Unit - 5

Software Quality Assurance - Quality metrics - software testing - 1 path testing - control structure testing - black box testing - white box testing - integration - validation and system testing - software maintenance - reverse engineering and re-engineering.

Book Prescribed:

ROGER S PRESSMAN, "Software Engineering" Tata McGraw Hill Publication Company Pvt. Ltd. 4'h Edition, 1997.;

Reference Book:

Shooman, "Software Engineering" Tata McGraw Hill Publication Company Pvt. Ltd. 1987

Allied Paper IV -Literary Criticism

Subject Description: This paper aims at introducing the students to the field of criticism and critics in English.

Objective:

On successful completion of the paper the students should have a good Knowledge of Criticism and Critics.

Contents:

The following chapters are omitted.

- 1.The Greek Masters
- 2. The Roman Classicists.
- 3.Enter Romance.
- 4. The Emergence of vernacular.
- 5. The Battle of Tastes.

Book Prescribed:

An Introduction to English Criticism by Prasad (Macmillan)

SEMESTER –V Core-IX –Shakespeare -I

Subject Description: This Paper Introduces Shakespeare the Greatest Dramatist in English.

Objective:

On successful completion of the paper the students should have come to know of Shakespeare and his plays.

Content:

Detailed:

As You Like It

Annexure 8-B SCAA Dt. 21-5-2009

Non-detailed

Macbeth

Twelfth Night

Books Prescribed

- 1. As You Like It –by A W Verity(Macmillan)
- 2.Macbeth(Cambridge)
- 3. Twelfth Night-(Emarald)

Core-X -Indian Writing in English

Subject Description: This Paper Introduces to the students the Indian Authors Writing in English

Objective:

On successful completion of the paper the students should have come to know about Indian Authors and their works .

Contents

Detailed:

Drama-Red Oleanders by Tagore

Poetry-Detailed

Poems No-2,3,7,and 8 From Indian Verse in English by Srinath

Poetry -Non Detailed

Poems No -1,4,5,9 and 14 from Indian Verse in English by Srinath

Novel

Voices in the city by Anitha Desai

Books Prescribed

- 1. Red Oleanders by Tagore(Macmillan)
- 2. Indian Verse in English by Srinath (Macmillan)
- 3. Voices in the city by Anitha Desai (Orient Longman)(PB)

Annexure 8-B SCAA Dt. 21-5-2009

Core-X I- BASIC PROGRAMMING AND INTERNET

Unit - 1

Understanding the computer - importance of computers - History of computers - Input / Output devices - Processing Unit - Storage devices - Language Low Level / high level - Problems - flow charting algorithms.

Unit -2

Basic Programming - importance of Basic program analysis - listing, editing running, saving merging and erasing the programs - constants - date, input statements - output statements - expression - printer controls.

Unit -3

Jumping - branching - looping statements subscripted variables - library functions - user defined functions - subscripted variables - library functions - user defined functions - subroutines - multiple - parameter functions - multiple line functions - named subrouti.nes.

Unit-4

Matrlx Algebra - Reading, Printing addition, subtraction and multiplication of matrices string manipulation.

Unit- 5 - Introduction to Internet

Definitions advantages browsers - brief overviews of servers url definition - introduction to world wide web (WWW) - Brief study of HTML tags - creation of simple HTML programs using Tags - Multimedia Capabilities of WWW commercial uses - client /server Architecture in internet - Domain name - Extension types internet services - addressing scheme - levels of HTML - feature of internet.

Books Prescribed:

- 1. E. Balagurusamy/, "Programming in Basics," TMH Publ. Co. Ltd. 3'd Edition 1,991.
- 2. Byrons Gotfried, "Programming wrth Basic," TMH Publ. Co. Ltd. 3'd Edition 1991
- 3. Harley Hahan, "The Internet Complete," Reference" TMH Publ. Co.Ltd.3'd Edition 1998.

Core Paper XII - English For Mass Communication

Subject Description: This Paper aims at Introducing the field of Journalism to the students.

Objective:

On successful completion of the paper the students should have come to know some thing about Journalism which in turn help them getting in to the field of Journalism.

Content:

All Chapters.

Book Prescribed: Basic Journalism by Rangasamy Parthasarathy (Macmillan)

<u>Elective – I - A : English For Competitive Examinations.</u>

Subject Description :This Paper aims at Preparing the students for Various Competitive Examinations. Objective:

On successful completion of the paper the students should have come to know of Various tools that are essential for competitive Exams

Content

All Chapters.

<u>Book Prescribed</u>: English For Competitive Examinations by R P Bhatnagar and Rajual Bhargava. (Macmillan)

Elective – I - B STUDY OF INDIAN THEATRE

OBJECTIVES

- 1. To help students develop histrionic talents
- 2. To enable students to manipulate the communicative potentials of drama
- 3. To give them an orientation in dramatic writing

Unit I - Introduction to Indian Theatre

Unit II - Traditions of Performance

Unit III - How to write a play

Unit IV - How to produce a play

Unit V - Review of a play - project

Or

Dialogue for a situation

Books for Reference:

Study of Indian Theatre - ENNES Publications

Contact Nos: 04252 - 226283

93622 11949

Elective - I - C PUBLIC SPEAKING

OBJECTIVES

- 1. To help students overcome the fear of facing an audience
- 2. To train students in planning a speech and then draft it
- 3.To acquaint students with the major practices in effective public speaking

Unit I - Rudiments of Public Speaking (Theory)

Unit II - Techniques of Public Speaking

Unit III - Planning and Writing a speech

Unit IV - Overcoming fear and understanding audience

Unit V - Model speeches

1. I have a dream - Martin Luther King

2. Yes We Can - Obama

3. Chicago - Swami Vivekananda

Book for Reference

Dale Carnegie - Public Speaking

Annexure 8-B SCAA Dt. 21-5-2009

CORE-XIII: Shakespeare –II

<u>Subject Description</u>: This Paper throws more light on Shakespeare and his plays.

Objective:

On successful completion of the paper the students should have come to know more about Shakespeare and his works.

Content

Detailed

The Merchant of Venice edited by A W Verity

Non-Detailed

Othello

The Tempest

Books Prescribed:

- 1. The Merchant of Venice edited by A W Verity (Macmillan)
- 2. Othello(Cambridge University Press)
- 3. The Tempest edited by A W Verity(Macmillan)

CORE-XIV - Intensive Study of an Author – Tagore.

Subject Description: This Paper throws more light on Tagore and his works

Objective:

On successful completion of the paper the students should have come to know more about Tagore and his works.

Contents

Novel: Home and the world

Short Stories: Hungry stones and other stories

Drama: Sacrifice

Books Prescribed:

- 1. Sacrifice(Macmillan)
- 2. Hungry stones and other stories(Macmillan)
- 3. Home and the world(Macmillan)

Core XV PC Software(MS OFFICE)

Unit-1

Introduction to office automation - A brief about latest packages – introduction to windows - creation of Icons - introduction to Ms-Office - importance of word processors, spreadsheet database and presentations in office environment

Unit -2

Word Basics - editing with word - copying and moving test - searching - replacing pictures in documents - printing documents - for making with work - for making photographs - sections- dealing from letters - tables tool notes spell checking - grammar checking- sorting- fields, annotation book marks and cross reference.

Unit - 3

Crating worksheet - entering and editing text, numbers, formulas - saving - Excel functions modifying worksheet range selection copying and moving data - defining names - inserting of deleting rows of columns - moving around worksheet naming worksheet, copying inserting of deleting worksheet - formatting, auging, heading displaying value- changing of selecting fonts, protesting data using style so templates - reprinting worksheet creating charts - managing date - what if tables pate tables wrads, macros, linking worksheets.

Unit-4

Creating new database- modifying database modifying database structure- entering data relieving data ruing queries changing screen displays searching the databases- sorting updating report generation mailing levels working with numbers, dates and yes/no fields working with multiple tables.

Unit - 5

Basics of power point - creating of editing slides - formatting slides - Formating slides - Master slides-templates- coloring texts and objects- transitions heading slides- using clip art gallery - chart creation managing files.

Book Prescribed:

Joyce Cox and Plly Urban - Quick Course in Microsoft Office - Golgota publications

Elective –II -A Communicative English

<u>Subject Description</u>: This Paper gives the students knowledge of Communicative skills. Objective:

On successful completion of the paper the students should have come to known of Communicative skills.

Contents:

All Chapters From Developing Communication Skills

<u>Book Precribed:</u> Developing Communication Skills by Krishnamohan and Meera Benerji.(Macmillan)

Elective –II –B FUNDAMENTALS OF COMPARATIVE LITERATURE

OBJECTIVES

- 1. To enable students to have an understanding of literatures of the world
- 2. To orient them towards understanding of different cultures
- 3. To train them in the logic and principles of comparison

Unit I - Introduction to Comparative Literature
 Principles of Comparative Literature
 Oriental and Occidental Literature - Comparative Study
 Aesthetics - Eastern and Western
 Project - A Comparative Study of a Short Story or a

Poem Each from a Language of Student's Choice and

English

Book for Reference

<u>Fundamentals of Comparative Literature</u> - ENNES Publications

Elective -II -C

WRITING SKILLS

OBJECTIVES

- To sensitize students to effective writing
- 2. To expose them to higher order writing in different situations in life
- 3. To train students in specified types of formal writing

Unit I - Study Skills

Unit II - Precis Writing

Unit III - Report Writing

Unit IV - Commercial Correspondence

Unit V - Drafting

Book Prescribed

Writing Skills by Dr. Thailambal (ENNES Publications)

Elective –III –AIndian Literature In English Translation.

Subject Description: This Paper gives the students knowledges of Indian Literature written in Indian Languages and Tranlated in English..

Objective:

On successful completion of the paper the students should have come to know of Indian Works written in Indian Languages and Translated In English.

Contents:

Poetry- Gitanjali by Tagore

Detailed

Verses 1 to 30

Annexure 8-B SCAA Dt. 21-5-2009

Non Detailed

Verses 31 to 50

Drama- Aurangzeb by Indira Parthasarathy

Novel: Lamps in the Whirlpool by Rajam Krishnan

Books Prescribed:

- 1. Gitanjali by Tagore (Macmillan)
- 2. Aurangzeb by Indira Parthasarathy(Seagull)
- 3. Lamps in the Whirlpool by Rajam Krishnan(Macmillan)

Elective –III –B STUDYING NOVELS

OBJECTIVES

To help students segment and classify different aspects of a Novel

- 1. To enable students to recognize themes and techniques
- 2. To train them in writing critiques of novels

Unit I - Authors

Unit II - Characters

Unit III - Setting

Unit IV - Plot and Story

Unit V - Themes

Book for Reference

<u>Mastering English Literature</u> - Richard Gill (MacMillan)

Elective –III –C TRANSLATION TASKS

OBJECTIVES

- 1. To familiarize students with administration terminologies in English and Mother Tongue
- 2. To help them acquire a working knowledge in that field

Unit I - Word and Phrase Classification

Unit II - Note terms, forms of endorsement

Unit III - Note Order, Official Letters

Unit IV - Circulars, Proceedings

Unit V - Government Orders, Announcements, Advertisements in

Newspapers, Official Notes.

Book for Reference

<u>Translation Tasks</u> - ENNES Publications

Subject Title: Diploma in Communicative English

Subject Description:

Communication plays a vital role in the global Scenario .A Good command over the language helps in the present day job markets.the need to gain communication compelency had led to the introduction of such courses as part of curriculam to train and enable students to meet the employment requirements of the present day

Goals and Objectives

- 1.To enable students to acquire greater skills in speech mechanism and eradicate grammatical errors in speech and writing
- 2.To enable students to achieve a high degree of fluency in English.
- 3.To enhance the effectivness of oral and written communications
- 4.To make the students familier with correct pronounciation for oral communication and improve their phonetic skills (accent, intonation and stress)
- 5.To equip learners with languages skills that could provide good career opportunities and secure better employement.
- 6. To help students to be able to carry out casual conversation in everyday situation

Course content:

This course consists of four papers taught in every semester from semester III to Semester IV. Each paper is divided into 5 units based on the different skills.

Skill Based Diploma PAPER I-Semester III

UNIT I- Reading Comprehension

UNIT II-Grammar and Usage.-Nouns ,Pronouns Adjectives,Adverbs,Gerunds

UNIT III-Organs of speech and Speech mechanism

UNIT IV-Dialogue in Different Situations

Greeting, leave taking Making requests, Expressing gratitude, apologising, Complaint.

UNIT V – Sentence completion, Paragraph Writing.

Skill Based Diploma PAPER – II SEMESTER IV

- UNIT I Note making, summarizing
- UNIT II Kinds of Sentences Active Passive etc , Sentence Patterns. Synonyms and Antonyms.
- UNIT III Speech Sounds Classification Vowels Consonant, Diphthongs, Phonetic Synbols.
- UNIT IV Dialogue at different situations At the Post Office, Bank, Railway

Stations, Airport, Government Offices, Workshops, Doctors Clinic Market Place Etc.

UNIT V - Precis Writing.

Skill Based Diploma PAPER III - SEMESTER V

- UNIT I Introduction Self , Others Invitations.
- UNIT II Word accent, Intonation and Stress
- UNIT III Transformation of sentences
 Active to Passive, Questions Framing and Question Tags
- UNIT IV Welcome Address and Vote of Thanks Accepting and declining Invitations.
- UNIT V Reading and Narrating Story Imaginative features.

Skill Based Diploma PAPER IV – SEMESTER VI

- UNIT I Letter Writing Formal and Non formal, Applications
- UNIT II Direct and Indirect Speech
- UNIT III Stress, Intonation, rhythm in connected speech
- UNIT IV Spelling errors, Spelling rules
- $UNIT\ V-Reserving\ tickets\ ,\ Seeking\ admission\ in\ a\ College\ ,\ Applying\ for\ a\ Post \\ Attending\ the\ Interviews\ ,\ Buying\ and\ Selling\ Products\ like\ Car\ ,\ Flats\ Etc$

QUESTION PAPER PATTERNS FOR PAPERS – Maximum 75 Marks

Section A – 10 Marks

Twenty objective type questions from all units ($10 \times 1 = 10$)

Section B – 25 Marks

Five either or type questions of 5 marks each from all units. ($5 \times 5 = 25$)

Section C – 40 Marks

Five either or type questions from all units $(5 \times 8 = 40)$