

BHARATHIAR UNIVERSITY,COIMBATORE-641 046

B.Com-CS (Corporate Secretaryship)

(For the students admitted from the academic year 2014-15 and onwards)

SCHEME OF EXAMINATIONS : CBCS PATTERN

Part	Study Components	Course Title	Ins. hrs / week	Examinations				Credits
				Dur.Hrs	CIA	Marks	Total	
	SEMESTER –I							
I	Language-I		6	3	25	75	100	4
II	English-I		6	3	25	75	100	4
III	Core I – Financial Accounting-I		5	3	25	75	100	4
III	Core II – Business Management		5	3	25	75	100	4
III	Allied Paper I : Managerial Economics		6	3	25	75	100	4
IV	Environmental Studies #		2	3	-	50	50	2
	SEMESTER –II							
I	Language-II		6	3	25	75	100	4
II	English-II		6	3	25	75	100	4
III	Core III – Financial Accounting-II		5	3	25	75	100	4
III	Core IV – Law of Insurance		5	3	25	75	100	4
III	Allied Paper II : Fundamental of Information Technology		6	3	25	75	100	4
IV	Value Education – Human Rights #		2	3	-	50	50	2
	SEMESTER –III							
III	Core V – Financial Accounting-III		6	3	25	75	100	4
III	Core VI – Commercial Law		6	3	25	75	100	4
III	Core VII – Company Law and Secretarial Practice-I		7	3	25	75	100	4
III	Allied : III - Business Mathematics		6	3	25	75	100	4
V	Skill based Subject -1 : Office Administration		3	3	20	55	75	3
IV	Tamil @ /Advanced Tamil # (or) Non-Major Elective-I : Yoga for Human Excellence # / Women’s Rights # Constitution of India #		2	3	50		50	2
	SEMESTER –IV							
III	Core VIII – Corporate Accounting-I		5	3	25	75	100	4
III	Core IX – Company Law and Secretarial Practice-II		5	3	25	75	100	4
III	Core X – General Laws		5	3	25	75	100	4
III	Core XI – Corporate Finance		5	3	25	75	100	4
III	Allied : IV : Business Statistics		5	3	25	75	100	4
V	Skill based Subject- 2 : Practical Banking		3	3	20	55	75	3
IV	Tamil @ / Advanced Tamil # (or) Non-major elective –II : General Awareness #		2	3	50		50	2

SEMESTER –V							
III	Core XII – Cost Accounting	6	3	25	75	100	4
III	Core XIII – Industrial Law	6	3	25	75	100	4
III	Core XIV – Corporate Accounting-II	6	3	25	75	100	4
III	Core XV – MS Office and Tally	5	3	25	75	100	4
III	Elective –I :	4	3	25	75	100	4
IV	Institutional Training (Two Weeks)	-	-	-	-	50	2
V	Skill based Subject-3: MS Office and Tally (Practical)	3	3	30	45	75	3
SEMESTER –VI							
III	Core XVI – Security Laws and Financial Market	5	3	25	75	100	4
III	Core XVII - Corporate Laws	5	3	25	75	100	4
III	Core XVIII - Organizational Behaviour	5	3	25	75	100	4
III	Elective –II :	6	3	25	75	100	4
III	Elective –III :	6	3	25	75	100	4
V	Skill based Subject-4 : Securities Management	3	3	20	55	75	3
IV	Extension Activities @	-	-	50	-	50	2
Total						3500	140

\$ Includes 25% / 40% continuous internal assessment marks for theory and practical papers respectively.

@ No University Examinations. Only Continuous Internal Assessment (CIA)

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List of Elective Papers (Colleges can choose any one of the paper as electives)		
Elective – I	A	Taxation-I
	B	Financial Management
	C	Personal Management
Elective – II	A	Taxation –II
	B	Marketing Management
	C	Corporate Governance
Elective - III	A	Management Accounting
	B	Business Environment
	C	Auditing

Note :

The syllabus for the above be the same as prescribed for the academic year 2010-11.